



ਸ੍ਰੀ ਗੁਰੂ ਤੇਗ ਬਹਾਦਰ ਖਾਲਸਾ ਕਾਲਜ | ਸ੍ਰੀ ਗੁਰੂ ਤੇਗ ਬਹਾਦਰ ਖਾਲਸਾ ਕਾਲਜ
SRI GURU TEGH BAHADUR KHALSA COLLEGE

ਦਿੱਲੀ ਯੂਨੀਵਰਸਿਟੀ | ਦਿੱਲੀ ਵਿਸ਼ਵਵਿਦਿਆਲਯ | UNIVERSITY OF DELHI, DELHI-110007

Phone: 9717622113 | Email: sgtbkc.du@gmail.com, principaloffice@sgtbkhalsa.du.ac.in | Website: https://sgtbkhalsadu.ac.in
(Accredited by NAAC with 'A' Grade; Ranked 29 in NIRF All India Ranking)

Ref. No.

Date: 05.06.2026

NOTICE

Notice inviting Quotation for Execution of Memorandum of Understanding (MoU) for Disposal of E Waste

Sealed quotations are invited from authorized dismantlers for disposal of e-waste items of Sri Guru Tegh Bahadur Khalsa College, University of Delhi, in accordance with the procedure and guidelines mentioned in E-waste (Management) rules, 2022. The vendors who wish to bid for the e-waste must submit their copies of authorization/registration certificates obtained from the Delhi Pollution Control Committee (DPCC), Govt of NCT of Delhi. All quotations should be submitted in a sealed envelope clearly superscribed as:

"Invitation for Quotation for Execution of Memorandum of Understanding (MoU) for Disposal of E-Waste"

Schedule and important information

S. No	Name of Work	Disposal of E Waste Execution of Memorandum of Undertaking (MOU)
1.	Bid Submission start date	08/06/2026 10:00 AM onwards
2.	Bid submission last date and time	22/06/2026 by 4:00 PM
3.	Onsite physical inspection of E-waste	09/06/2026 to 20/06/2026 Between 11:00 AM-3:00 PM
4.	Contact number and email, for any queries	9717622113 (Mr. Harmeet Singh Ghai, S.O. Administration) Email: principaloffice@sgtbkhalsa.du.ac.in

The list of items to be disposed as e-waste is available in the office of the Section officer (Administration). The last date for receiving the sealed quotations in the office of Section officer (Admin) is 22nd June 2026 till 4:00 PM.

Dr. Lakhvinder kaur
Convenor,
Environmental Sustainability Committee

Prof. Gurmohinder Singh
Principal



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General Terms and Conditions

1. Compliance with Statutory Provisions

The bidder shall ensure environmentally sound collection, transportation, recycling, dismantling, and disposal of e-waste strictly in accordance with the provisions of the E-Waste (Management) Rules, 2022 and the E-Waste (Management) Amendment Rules, 2024, as notified by the Ministry of Environment, Forest and Climate Change (MoEFCC) and implemented by the Central Pollution Control Board (CPCB)/concerned State Pollution Control Board.

2. Authorization and Eligibility

The bidder must be a CPCB/SPCB authorized recycler/dismantler/collection agency for e-waste. Self-attested copies of valid authorization and registration certificates shall be enclosed with the quotation. The authorization must remain valid throughout the contract period.

3. Scope of Work and Cost

The scope of work includes lifting, loading, unloading, transportation, manpower, tools, and equipment required for removal of e-waste from the college premises. All such arrangements shall be made by the bidder at their own cost, and no additional payment shall be claimed from the college.

4. Restrictions at College Premises

No dismantling, segregation, or processing of e-waste shall be carried out at the college premises without prior written approval of the competent authority of the college.

5. Safety, Damage, and Liability

The bidder shall be solely responsible for the safety of its personnel and for any loss, damage, or injury caused to persons or property of the college during execution of the work. Any penalty or compensation, as determined by the college, shall be recoverable from the bidder.

6. Post-Removal Responsibility

In the event of any statutory penalty, notice, or legal liability imposed on the college due to non-compliance of e-waste rules after removal of e-waste from the campus, the entire responsibility shall lie exclusively with the bidder.



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7. Sub-letting

Sub-letting or transfer of the contract, in whole or in part, is strictly prohibited.

8. Submission of Quotation

Each bidder shall submit only one quotation.

The quotation shall be submitted in English only.

The Financial bid document has to be submitted in an item-wise manner. A proforma for the same can be obtained from the S.O. Administration.

The amount shall be typed or written clearly in blue/black ink and financial bid should be duly signed and stamped by the authorized signatory.

Overwriting is not permitted. Any correction must be authenticated by signature. Non-compliance with the above may render the quotation liable to rejection.

9. Documents to be submitted in the quotation

- a) Copy of authorization/registration certificates obtained from the Delhi Pollution Control Committee (DPCC), Govt of NCT of Delhi.
- b) Valid PAN and GST certificates
- c) Proof of office address
- d) Financial bid (Item wise)

10. Award of contract

The contract shall be awarded to the highest bidder based on the total quoted amount for all items listed in the Financial Bid. Item-wise comparison will not be considered. However, please note that rates have to be mentioned for each item in the Financial bid separately.



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11. Validity of quoted Rates

The rates quoted shall remain firm and fixed for the entire duration of the contract/Memorandum of Understanding (MoU). No escalation on any account shall be admissible.

12. Right to Accept or Reject

The college reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason thereof.

13. Cancellation of NIQ

The college reserves the right to cancel, modify, or withdraw the NIQ process at any stage without assigning any reason and without incurring any liability.

14. Execution and Duration of MoU

A Memorandum of Understanding (MoU) shall be executed with the selected bidder for a period of two (02) years, extendable by a further period of two (02) years subject to satisfactory performance and mutual consent.

15. Signing of MoU

The successful bidder shall execute the MoU within twenty (20) days from the date of issue of the Letter of Award/Purchase Order, failing which the award may be cancelled without further notice.

16. Compliance with Applicable Laws

The bidder shall comply with all applicable environmental, labour, safety, and statutory laws, rules, and regulations in force during the currency of the contract. If any penalty is imposed on the college due to non-compliance after the e-waste has been taken out from the college.

Campus, the entire liability shall rest with the bidder. The college will also cancel the MoU, in such cases.

17. Documentation and Certification

The bidder shall provide necessary documentary evidence such as e-waste collection receipts, recycling/dismantling certificates, and final disposal records as prescribed under the E-Waste Rules or as required by the college from time to time.



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18. Dispute Resolution and Arbitration

Any dispute or difference arising out of or in connection with this contract shall be resolved amicably. In case of failure, the dispute shall be referred to arbitration under the provisions of the Arbitration and Conciliation Act, 1996, as amended.

The venue and jurisdiction of arbitration shall be New Delhi, and the language of proceedings shall be English. The arbitral award shall be final and binding on both parties.

Gurmohinder Singh

Prof. Gurmohinder Singh
Principal



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Preforma for Financial Bid

S. No	Particulars of Item	Rate/ pc.
1.	Air conditioner (split)	
2.	Air conditioner (window)	
3.	AC compressor	
4.	Battery (without number)	
5.	Camera (closed circuit)	
6.	Ceiling fan	
7.	Cooler	
8.	CPU	
9.	Exhaust fan	
10.	Generator	
11.	Hot case	
12.	Hand dryer machine	
13.	Halogen lights	
14.	Invertor	
15.	Monitors	
16.	Printers	
17.	Refrigerator	
18.	Sanitizer machine	
19.	Speaker	
20.	Stabilizer	
21.	Tube light fitting sets(old)	
22.	Tube light fitting (LED)	
23.	Water dispenser	
24.	Water Purifier (RO)	
25.	Wall fan	
26.	Weighing machine	
27.	Water cooler compressor	
28.	Water motor pump	
29.	Miscellaneous Items (wires, electrical fittings etc)	
30.	Key Board	
31.	Mouse	
32.	Ram	
Total amount quoted (for items 1-32)		
(Amount in words)		