

Date: 22.05.15

To,  
Public Information Officer,  
University of Delhi

Dear Sir/Ma'am,

This is an RTI enquiry (under the Right to Information Act, 2005). Please provide the information pertaining to the questions mentioned below with reference to the listed institutions.

I am a citizen of India. Please find under a postal order of Rs. 10.

Thanking you for your cooperation.

Best wishes,

Naveen Chander

Address:  
138 Top Floor,  
Rani Jhansi Street,  
Old Gupta Colony,  
Vijay Nagar  
110009.

Mobile No.:  
-91 9013074978

सूचना अधिनियम, 2005 Information Section Diary	
दिनांक Date	22/5/15
पृष्ठ संख्या OA	5/30
प्र. सं. ROA	
अर्थ APPD	
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**The Institutions for which information is being sought:**

Postgraduate Institutions, Delhi University: 1. Faculty of Social Science, 2. Faculty of Arts, 3. Faculty of Science, 4. Faculty of Management Studies, 5. Delhi School of Economics, 6. Faculty of Law.

Other Institutions, Delhi University: 1. Vice-Chancellor's Office, 2. Administrative Block, 3. University Guest House, 4. University Guest House, 5. Sports Block (Stadium etc.).

Postgraduate Hostels, Delhi University: 1. Ambedkar-Ganguly Hostel for Girls, 2. North Eastern Women's Hostels, 3. International Women's Hostel, 4. Postgraduate women's Hostel, 5. Meghdoot Hostel, 6. VKRV Hostel, 7. Mansarovar Hostel, 8. Jubilee Hall, 9. DS Kothari Hostel, 10. International Men's Hostel.

Undergraduate Colleges and College Hostels: 1. Ramjas College; Ramjas Boy's and Girl's Hostel, 2. Hindu College; Hindu College Boy's and Girl's Hostel, 3. St. Stephen's College; St. Stephen's College Boy's and Girl's Hostel, 4. Miranda House; Miranda House Girl's Hostel, 5. Daulat Ram College; Daulat Ram College Girl's

Hostel, 6. Sri Ram College of Commerce; Sri Ram College of Commerce Boy's and Girl's Hostel, 7. Kirori Mal College; Kirori Mal Boy's Hostel, 8. Khalsa College, 9. Indraprastha College.

\*

**Please provide the information to the points below, with regard to institutions and locations indicated above:**

1. How many total sanctioned posts does Delhi University have for:

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

2. How many total sanctioned posts does Delhi University have for:

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

3. How many permanent employees are currently employed in the sanctioned posts allocated for the categories listed below? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

4. How many permanent employees are currently employed in the sanctioned posts allocated for the categories listed below? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant

- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

5. With which Agency/Contractor has Delhi University signed a contract for the appointment of the following categories of contract workers for the current year? Provide a copy of the same for each category.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

6. With whom has the Delhi University signed contract in the appointment of the following categories for the current year. Provide a copy of the same for each category.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Junior Accountant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

7. How many workers under the categories listed below, has Delhi University employed directly? Kindly provide a gender break up for the contract workers directly hired, specifying the number of males and females appointed in each category.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

8. How many workers under the categories listed below, has Delhi University employed directly? Kindly provide a gender break up for the contract workers directly hired, specifying the number of males and females appointed in each category.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant

- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

9. How many workers in the categories listed below are hired by Delhi University through a contractor/agency? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

10. How many workers in the categories listed below are hired by Delhi University through a contractor/agency? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

11. How many workers are hired by Delhi University under a daily wages basis, for the following categories? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (v) Helper

12. How many workers are hired by Delhi University under daily wages basis, for the following categories? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant
- (vi) Section Officer

- (vii) Computer operator
- (viii) Other

13. How many workers are hired by Delhi University under part time basis, for the following categories? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

14. How many workers are hired by Delhi University under part time basis, for the following categories? Kindly provide a gender break up, specifying the number of males and females appointed for each category.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

15. This question applies to workers hired by the institutions through a contractor. How much does the contractor pay to each individual worker per month under the following categories? Please provide wage sheets.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

16. How much does the contractor pay to each individual worker per month under the following categories? Please provide wage sheets.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Asst./Jr. Accountant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

17. Does Delhi University have any mechanism to ensure that contract workers are paid wages in accordance to minimum wages prescribed by the law (Minimum Wages Act, 1948) ? If so, then provide information about this mechanism.

18. What is the budget head allocated for the payment of salaries for the sanctioned posts (as per categories provided in questions 1 and 2).

(i) Please provide a financial statement of the budget allocated for sanctioned posts. Provide related documents for the year 2013-2014 and 2014-2015.

(ii) Please provide the actual statement of expenditure the institution incurred towards the payment of salaries of contract employees. Provide related documents for the year 2013-2014 and 2014-2015.

19. In which year did the University decide to hire Contractors/Agencies for the employment of workers under the following categories:

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

19. (i). By which mechanism was the decision made to hire contractors for the hiring of workers in the categories mentioned in question 20? Please provide a copy of the minutes for the meeting where it was decided that this practice be followed.

20. Are all contract workers registered with ESI and do they have ESI identity cards?

21. Does the institution have any mechanism to verify that the contractor regularly deposits ESI contributions of workers?

22. What health insurance does the institution provide to workers in the following categories, whether they are hired through an Agency or employed directly (please list them point by point, if needed):

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

23. What health insurance does the institution provide to employees in the following categories, whether they are hired through an Agency or employed directly (please list them point by point, if needed):

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

24. How are wages paid to workers in the following categories, whether they are hired through an Agency or employed directly (cash in hand/bank deposit/some other mechanism):

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

25. How are wages paid to employees in the following categories, whether they are hired through an Agency or employed directly (cash in hand/bank deposit/some other mechanism):

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other

26. Are the workers in the following categories given any documents as proof of their employment status and duration of employment, whether they are hired through an Agency or employed directly (such as: a copy of the contract papers, Identity cards, or some other documents)? Please give details for each of the categories as per their affiliation to a contractor or directly to the University.

- (i) Safai
- (ii) Security
- (iii) Mess
- (iv) Mali
- (v) Driver
- (vi) Helper

27. Are the workers in the following categories given any documents as proof of their employment status and duration of employment, whether they are hired through an Agency or employed directly (such as: a copy of the contract papers, Identity cards, or some other documents)? Please give details for each of the categories as per their affiliation to a contractor or directly to the University.

- (i) Housekeeper
- (ii) Care-taker
- (iii) Office attendant/Peon
- (iv) Junior Assistant/Typist
- (v) Junior Accountant
- (vi) Section Officer
- (vii) Computer operator
- (viii) Other





Phone: 27667469, 27666220 (fax)

sgbkc.du@gmail.com

**SRI GURU TEGH BAHADUR KHALSA COLLEGE**  
UNIVERSITY OF DELHI  
DELHI-110007

Ref. No: RTI/780-781

Dated: 01.07.2015

Mr. Naveen Chander,  
138, Top Floor,  
Rani Jhansi Street,  
Old Gupta Colony,  
Vijay Nagar, Delhi - 110009.

Dear applicant,

This has reference to your application dated 22.05.2015 seeking information therein under Right to Information Act 2005. The replies to your queries are given hereunder:

1. **Total sanctioned posts**

Safai Karamcharies	: 04
Security	: 04
Mess	: Nil
Mali	: 05
Driver	: Nil
Helper	: Nil
2. **Total sanctioned posts**

Housekeeper	: Nil
Caretaker	: 01
Office attendant/Peon	: 12
Junior Assistant/Typist	: 05
Junior Accountant	: Nil
Section Officer	: 02
Computer operator	: Nil
Other	: Nomenclature not mentioned
3. **Permanent employees currently employed in sanctioned posts allocated for categories including gender break up**

Safai Karamcharies	: 03
Security	: 02
Mess	: Nil
Mali	: 04
Driver	: Nil
Helper	: Nil
4. **Permanent employees currently employed in sanctioned posts allocated for categories including gender break up**

Housekeeper	: Nil
Caretaker	: 01
Office attendant/Peon	: 06 (Including 01 female)
Junior Assistant/Typist	: 02 (01 Male, 01 Female)
Junior Accountant	: Nil
Section Officer	: 02
Computer operator	: Nil
Other	: Nomenclature not mentioned

Contd.....P/2



**SRI GURU TEGH BAHADUR KHALSA COLLEGE**  
UNIVERSITY OF DELHI  
DELHI-110007

Ref. No:

Dated:

-2-

5. Sri Guru Tegh Bahadur Khalsa College has not signed contract with any agency for appointment against the posts mentioned at point 05 in the application
6. Sri Guru Tegh Bahadur Khalsa College has not signed any contract with any agency to make appointments against the posts mentioned at point 06 in the application
7. Sri Guru Tegh Bahadur Khalsa College has not employed any worker directly in categories mentioned at point 07 in the application
8. Sri Guru Tegh Bahadur Khalsa College has not employed any worker directly in categories mentioned at point 08 in the application
9. Workers in the categories listed below, hired through agency
  - Safai Karamcharies : Not specified in the agreement
  - Security : Not specified in the agreement
  - Mess : Nil
  - Mali : Nil
  - Driver : Nil
  - Helper : Nil
10. Workers in the categories listed below hired through an agency
  - Housekeeper : Nil
  - Caretaker : Nil
  - Office attendant/Peon : Not specified in the agreement
  - Junior Assistant/Typist : Not specified in the agreement
  - Junior Accountant : Nil
  - Section Officer : Nil
  - Computer operator : Nil
  - Other : Nomenclature not mentioned
11. No daily wagers hired by the College in the categories mentioned at point 11 in the application
12. No daily wagers hired by the College in the categories mentioned at point 12 in the application
13. No part-time workers hired by the College in the categories mentioned at 13 in the application
14. No part-time workers hired by the College in the categories mentioned at 14 in the application
15. The College has signed agreement with the agency for payment to the outsourced workers at approved rates of minimum wages. The payment is made by the agency to the workers. The wage sheet is available with the agency M/s. Sarvesh Security Services Pvt. Ltd
16. The payment to the categories of workers at Point 16 is made by the agency to the workers directly. The wage sheet is not available with the College. The agency deputes the staff at the College
17. The agreement has been signed for providing labour at approved rates. Copy of the agreement can be had on payment of Rs.06 (3x2)
18. The information for allocation of budget for payment of salaries for sanctioned posts can be had on payment of Rs.30 (15x2)
19. and 19 (i) matter pertains to the University
20. As the College has entered into the contract with M/s. Sarvesh Security Services Pvt Ltd w.e.f. 01/01/2015. Some of the workers have been registered for ESI
21. As per the agreement, the agency is required to submit monthly challan with the College after payment ESI and PF contribution with the authorized agencies
22. As per the University of Delhi norms, no health insurance is available to the permanent employees of the College. However the permanent employees are contributing towards Group Insurance Scheme as approved by the University of Delhi

Contd.....P/3



Phone: 27667469, 27666220 (fax)

sgtbkc.du@gmail.com

**SRI GURU TEGH BAHADUR KHALSA COLLEGE**

UNIVERSITY OF DELHI

DELHI-110007

Ref. No:

Dated:

-3-

23. No health insurance is provided to permanent or other categories of workers at the College. Permanent employees are eligible to claim medical reimbursement or treatment in approved hospital under Direct Payment Scheme of the University of Delhi.
24. The permanent employees of categories mentioned at Point 24 in the application are paid salary through bank. The salary of permanent employees is credited in the bank accounts of the permanent employees
25. The permanent employees of categories mentioned at Point 25 in the application are paid salary through bank. The salary of permanent employees is credited in the bank accounts of the permanent employees
26. The category of permanent employees at Point 26 are issued Identity Cards wherein the outsourced employees through agency are not given any employment document from the College
27. The category of permanent employees at Point 27 are issued Identity Cards wherein the outsourced employees through agency are not given any employment document from the College

The applicant may approach Dr. Jaswinder Singh, First Appellate Authority. FAA can also be reached at 011-27667469

Yours sincerely,

(H.V. Jhamb)

Public Information Officer

CC : The Deputy Registrar (Information) & CPIO, University of Delhi, Delhi – 110007 in response to letter no. Info./OA/720/2015 dated 27<sup>th</sup> May 2015

DFA

012

Mr. Naveen Chander,  
138, Top Floor,  
Rani Jhansi Street,  
Old Gupta Colony,  
Vijay Nagar, Delhi - 110009.

Dear applicant,

This has reference to your application dated 22.05.2015 seeking information therein under Right to Information Act 2005. The replies to your queries are given hereasunder:

1. Total sanctioned posts  
Safai Karamcharies : 04  
Security : 04  
Mess : Nil  
Mali : 05  
Driver : Nil  
Helper : Nil
2. Total sanctioned posts  
Housekeeper : Nil  
Caretaker : 01  
Office attendant/Peon : 12  
Junior Assistant/Typist : 05  
Junior Accountant : Nil  
Section Officer : 02  
Computer operator : Nil  
Other : Nomenclature not mentioned
3. Permanent employees currently employed in sanctioned posts allocated for categories including gender break up  
Safai Karamcharies : 03  
Security : 02  
Mess : Nil  
Mali : 04  
Driver : Nil  
Helper : Nil
4. Permanent employees currently employed in sanctioned posts allocated for categories including gender break up  
Housekeeper : Nil  
Caretaker : 01  
Office attendant/Peon : 06 (Including 01 female)  
Junior Assistant/Typist : 02 (01 Male, 01 Female)  
Junior Accountant : Nil  
Section Officer : 02  
Computer operator : Nil  
Other : Nomenclature not mentioned

5. Sri Guru Tegh Bahadur Khalsa College has not signed contract with any agency for appointment against the posts mentioned at point 05 in the application
6. Sri Guru Tegh Bahadur Khalsa College has not signed any contract with any agency to make appointments against the posts mentioned at point 06 in the application
7. Sri Guru Tegh Bahadur Khalsa College has not employed any worker directly in categories mentioned at point 07 in the application
8. Sri Guru Tegh Bahadur Khalsa College has not employed any worker directly in categories mentioned at point 08 in the application
9. Workers in the categories listed below, hired through agency
 

Safai Karamcharies	: Not specified in the agreement
Security	: Not specified in the agreement
Mess	: Nil
Mali	: Nil
Driver	: Nil
Helper	: Nil
10. Workers in the categories listed below hired through an agency
 

Housekeeper	: Nil
Caretaker	: Nil
Office attendant/Peon	: Not specified in the agreement
Junior Assistant/Typist	: Not specified in the agreement
Junior Accountant	: Nil
Section Officer	: Nil
Computer operator	: Nil
Other	: Nomenclature not mentioned
11. No daily wagers hired by the College in the categories mentioned at point 11 in the application
12. No daily wagers hired by the College in the categories mentioned at point 12 in the application
13. No part-time workers hired by the College in the categories mentioned at 13 in the application
14. No part-time workers hired by the College in the categories mentioned at 14 in the application
15. The College has signed agreement with the agency for payment to the outsourced workers at approved rates of minimum wages. The payment is made by the agency to the workers. The wage sheet is available with the agency M/s. Sarvesh Security Services Pvt. Ltd
16. The payment to the categories of workers at point 16 is made by the agency to the workers directly. The wage sheet is not available with the College. The agency deputes the staff at the College
17. The agreement has been signed for providing labour at approved rates . Copy of the agreement can be had on payment of Rs.06 (3x2)
18. The information for allocation of budget for payment of salaries for sanctioned posts can be had on payment of Rs.30 (15x2)
19. And 19 (i) matter pertains to the University
20. As the College has entered into the contract with M/s. Sarvesh Security Services Pvt Ltd w.e.f. \_\_\_\_\_ 2014. Some of the workers have been registered for ESI

21. As per the agreement, the agency is required to submit monthly challan with the College after payment ESI and PF contribution with the authorized agencies
22. As per the University of Delhi norms, no health insurance is available to the permanent employees of the College. However the permanent employees are contributing towards Group Insurance Scheme as approved by the University of Delhi.
23. No health insurance is providing <sup>for resident</sup> to permanent or other categories of workers at the College. Permanent employees are eligible to claim medical reimbursement or treatment in approved hospital under Direct Payment Scheme of the University of Delhi.
24. The permanent employees of categories mentioned at Point 24 in the application are paid salary through bank. The salary of permanent employees is credited in the bank accounts of the permanent employees
25. The permanent employees of categories mentioned at Point 25 in the application are paid salary through bank. The salary of permanent employees is credited in the bank accounts of the permanent employees
26. The category of permanent employees at Point 26 are issued Identity Cards wherein the outsourced employees through agency are not given any employment document from the College
27. The category of permanent employees at Point 27 are issued Identity Cards wherein the outsourced employees through agency are not given any employment document from the College

The applicant may approach Dr. Jaswinder Singh, First Appellate Authority. FAA can also be reached at 011-27667469

Yours sincerely,

(H.V. Jhamb)  
Public Information Officer

दिल्ली विश्वविद्यालय  
UNIVERSITY OF DELHI

RTI ACT MATTER  
No. Info./OA/730/2015  
Date: 27<sup>th</sup> May, 2015 1901

- To
1. The PIO/Principal  
Ramjas College,  
University Enclave,  
Maurice Nagar,  
Delhi -110007.
  2. The PIO/Principal  
Hindu College,  
University Of Delhi,  
Delhi - 110007.
  3. The PIO/Principal  
St. Stephen's College,  
University Enclave,  
Delhi-110007.
  4. The PIO/Principal  
Miranda House College,  
Patel Chest Marg,  
Delhi-110007.
  5. The PIO/Principal  
Daulat Ram College,  
4 Patel Marg,  
Delhi University,  
Delhi-110007.
  6. The PIO/Principal  
Shri Ram College of Commerce  
Maurice Nagar,  
Delhi - 110007.
  7. The PIO/Principal  
Kirori Mal College  
University Enclave,  
Delhi -110007.
  8. The PIO/Principal  
Sri Guru Tegh Bahadur Khalsa College,  
University of Delhi Campus,  
Delhi - 110007.
  9. The PIO/Principal  
Inderprastha College for Women  
31, Sham Nath Marg,  
Delhi -110054.

**Subject: Transfer of Original Application (OA) under Section 6(3) of the Right to Information Act, 2005**

Sir,

Shri Naveen Chander has filed an original application registered in the Information Section on 27<sup>th</sup> May, 2015 under the Right to Information Act, 2005. It appears that the information sought in this application pertains to your Institution/College. Therefore, it is being transferred to you for appropriate disposal at your end under intimation to this Office.

2. The applicant has deposited Rs. 10/- as prescribed fee with the University of Delhi vide Receipt No. 4876 dated 22<sup>nd</sup> May, 2015.

3. This application has been assigned Original Application (OA) No. 730/2015, which must be quoted in all future correspondence with this Office regarding the OA.

4. If you have not got jurisdiction to deal with this application, it may be further transferred to an appropriate Central/State Public Information Officer under intimation to the applicant.

Yours faithfully,

(Jay Chanda)

Deputy Registrar (Information) & CPIO

Enclosure: A copy of Original Application (OA) No. 730/2015 (Eight Pages)

