



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2016/08

Date: 20.07.16

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Monday, August 1, 2016 at 3 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Mr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. N.K. Chadha
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2016/10

Dated: Sep 9, 2016

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Tuesday, Sep 13, 2016 at 2 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Mr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. N.K. Chadha
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2016/12

Dated: Oct 3, 2016

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Wednesday, Oct 5, 2016 at 11 AM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Mr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. N.K. Chadha
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2016/14

Dated: Nov 8, 2016

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Friday, Nov 11, 2016 at 2 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Mr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. N.K. Chadha
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2017/01

Dated: Feb 2, 2017

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Tuesday, Feb 7, 2017 at 2 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Mr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. N.K. Chadha
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2017/03

Date: May 1, 2017

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Thursday, May 4, 2017 at 4 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Mr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. N.K. Chadha
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2016/09

Date: 01.08.2016

Minutes of the IQAC Meeting

August 1, 2016

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Monday, **August 1, 2016** at 3 PM in the Principal's Office.

The following members were present:

- | | | |
|---|---|---|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Mr. Bibhu Prasad Sahoo |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders – | - | Prof. N.K. Chadha
Prof. Jai Gopal |

The meeting commenced with the IQAC Chairperson, Dr. Jaswinder Singh welcoming all the members. He introduced the two new external members Prof. N.K. Chadha (Deptt of Psychology, DU) & Prof. Jai Gopal Sharma (Deptt of Biotechnology, DTU) to the board.

The coordinator briefed the objectives, strategies, functions and operational features of IQAC followed by a resolution to put in the best efforts to consistently improve the academic and administrative performance of the institution along with the quality enhancement in terms of institutional culture.

Agenda:

1. Admissions 2016-17
2. On-going Infrastructural Development
3. Students' Union Election
4. Discussion on addendum to College SSR submitted to NAAC
5. NAAC Peer Team Visit
6. Recommendations for the New Academic Year

Resolutions:

1. The Principal discussed the ongoing admissions process for the session 2016-17 and informed about the diversity in the newly admitted student sample and raised his concern to make sure that the students are helped out to deal with the different types of adjustment problems, they come across. Departments were advised to hold remedial classes wherever possible to bridge gaps if any.
2. An elaborate discussion was held on the preparations for the Students' Union Election to be held on September 9, 2016.

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3. The SSR-2016 was prepared with data up to November 30, 2015, and more than six months have passed since then. It was suggested to prepare an addendum to SSR-2016 to incorporate the few changes that took place during that span.
4. In view of the expected NAAC Peer Team visit in October 2016, it was decided that PowerPoint presentations shall be made to cover and highlight all the relevant aspects pertaining to the functionality of the institute.
5. The members discussed the status of the periodic repair work and maintenance of the college campus including the technical upgradation.
6. Finally, recommendations were made by the IQAC to maintain a comprehensive as well as critically evaluative mechanism throughout the year for the quality enhancement of the students, teachers and institute as a whole.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



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Reference: IQAC/2016/11

Date: Sep 13, 2016

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Tuesday, September 13, 2016 at 2 PM in the Principal's Office.

The following members were present:

1. Chairperson (Principal)	-	Dr. Jaswinder Singh
2. Teachers to represent	-	Dr. P. S. Jassal Dr. Sukanta Dutta Mr. Bibhu Prasad Sahoo
3. Administrative Officers	-	Dr. P. Arun Mr. Jarnail Singh
4. Management Member	-	Mrs. Rupinder Kaur
5. Alumni Member	-	Dr. Gaganjot Singh
6. Coordinator/Director of the IQAC	-	Mr. P.D. Sharma
7. Nominee from Employers/Industrialists/Stakeholders –	-	Prof. N.K. Chadha Prof. Jai Gopal

The chairperson addressed the committee members and apprised them of the agenda of the meeting. The previous minutes of the meeting were read and the action taken was presented by respective members.

1. The confirmation received from the maintenance committee for the annual servicing of different technical equipment (ACs, Projectors etc.) was shared.
2. A meeting of selected members of IQAC was held with the committee of the Students' Union to discuss the important points that would ensure the smooth conduct of the upcoming elections.
3. An addendum of 44 pages was finalised and presented for approval of the committee to be submitted to the NAAC team.
4. All concerned departments (teaching and non-teaching) were asked to prepare PowerPoint presentations showcasing the relevant facts and achievements.
5. Orientation programmes were held by different societies to give an overview of their functionality to the newly admitted students and applications were invited for their joining into societies of their interest. They were specifically made aware of the sexual harassment committee, grievances committee and the proctorial board functioning in the college.
6. Departmental Monitoring Committees were asked to hold the meetings on regular basis and to maintain their sequential record. Departments were asked to submit a tentative calendar of activities they propose to organize throughout the academic year 2016-2017 focusing primarily on experiential learning and the overall growth of the students.
7. Guru Angad Dev Teaching-Learning Centre (GAD-TLC) was inaugurated by Union HRD Minister Mrs. Smriti Zubin Irani on July 1, 2016. The Centre aims to conduct faculty empowerment workshops and seminars.

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Agenda of the meeting:

1. NAAC Peer team Visit
2. Status of on-going Infrastructural Maintenance & Development
3. Approval of Addendum to College SSR

Resolutions:

1. The addendum to college SSR that was presented before the committee and the main points added were briefed by the coordinator, Dr. P. D. Sharma. The report was finally approved and was declared final for its submission to the NAAC. The directions for its submission were released.
2. It was decided to examine the seamless functionality of all types of equipment (Laboratory equipment, projectors ACs etc.) in the institution.
3. It was decided to check for the proper functioning and maintenance of Water Coolers and ROs, Washrooms, Girls' Common Room, Faculty Staff Room, and Canteen to ensure quality standards for basic hygiene and essential services.
4. It was suggested to make sure that the Library, Auditorium and Guru Arjan Dev Seminar Hall are all clean, well-organised and in good condition.
5. The Principal would be conducting meetings with all the departments individually to get a glimpse of their presentations to be showcased during the NAAC visit.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

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Delhi – 110007

Reference: IQAC/2016/13

Date: 05.10. 2016

Minutes of the IQAC Meeting

Oct 5, 2016

A meeting of the IQAC of the college was held on Wednesday, Oct 5, 2016, in the Principal's office at 11 am.

The following members were present:

- | | | |
|---|---|---|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Mr. Bibhu Prasad Sahoo |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders – | - | Prof. N.K. Chadha
Prof. Jai Gopal |

The Coordinator informed all the IQAC members of the agenda of the meeting. The previous minutes of the meeting were read and the following action taken was presented.

1. It was decided that the Addendum to college SSR would be handed over to the NAAC team during their visit.
2. All the lab attendants and concerned officials were directed to check the smooth functioning of all types of equipment being used by them or students and to report back in case there is any such issue.
3. All the concerned in-charges of different sections (Library, staff room, GCR etc.) were directed to ensure that adequate standards of good maintenance, hygiene and cleanliness are upheld in their respective sections.
4. A schedule was made and displayed for all departments to show their presentations in their meeting with the Principal and the coordinator of IQAC. Suggestions would be made for possible improvements if any.

Agenda of the meeting:

- **NAAC Peer team visit on 17 - 19 October 2016**
- **Proposal to conduct a National Seminar on Sri Guru Gobind Singh**



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The IQAC members had a detailed discussion about the NAAC Peer team visit scheduled for 17 - 19 October 2016. A three-day schedule with a specific sequence and time allocated for various meetings and

interactions with the NAAC Peer team was tabled and finalised. In addition, the members were apprised of all the arrangements made at the institution level, including the preparedness of all the departments for their presentations to be given during the visit.

The IQAC members suggested arrangements that could be made to ensure smooth interaction between the students and the NAAC peer team.

Finally, the members proposed celebrating the 350th Prakash Purab of Sri Guru Gobind Singh Ji with a national seminar on his life and legacy.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



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Reference: IQAC/2016/15

Date: 11.11.2016

Minutes of the IQAC Meeting

Nov 11, 2016

A meeting of the IQAC of the college was held on Friday, Nov 11, 2016, in the Principal's Office at 2 pm.

The following members were present:

- | | | |
|---|---|---|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Mr. Bibhu Prasad Sahoo |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders – | - | Prof. N.K. Chadha
Prof. Jai Gopal |

The Chairperson, the Principal, Dr. Jaswinder Singh, first congratulated all the IQAC members on the successful completion of the NAAC Peer team visit on 17-19 October 2016 and emphasised the importance of an active IQAC team in the college functioning.

The Coordinator presented the action taken report on minutes of the meeting of IQAC held on Oct 5, 2016. The Coordinator informed the members about the celebrations of the 350th Prakash Purab of Sri Guru Gobind Singh on 9th November 2016, with a national seminar on his life and legacy held in the college auditorium. The members appreciated all the eminent scholars and members of the governing body who were present and shared their thoughts on the struggles and legacy of Sri Guru Gobind Singh.

Agenda of the meeting:

- Discussion on the recommendations of the NAAC Peer team
- Result Analysis of the 2016-17 even semester
- Preparations for the semester practical and theory examinations
- Adoption and promotion of social outreach programmes

Resolutions Taken:

The IQAC members were apprised of the suggestions the NAAC Peer team gave to enhance the institute's quality further. It was decided that efforts should be made to incorporate those recommendations to ensure effective teaching-learning and efficient functioning of the college.



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In view of the feedback given by the Peer team, immediate remedial actions were proposed to strengthen the Placement cell of the college and keep track of alumni achievements and their associations with the current college students. The Principal informed that the task of automation of various administrative processes of the college, including the records of students' attendance and assessments, shall be initiated shortly.

All departments were advised to complete the task of analysing the results of the Jan-May 2016 semester and present the same in the next meetings of the Departmental Monitoring Committees.

The preparations made by the Examination Committee for the upcoming practical and theory examinations scheduled to be from 14 November 2016 and 24 November 2016, respectively, were reviewed.

To ensure that the institute adopts and disseminates awareness about the best social practices from time to time, different college committees were requested to take up new initiatives and collaborations with NGOs and other organisations to conduct social outreach programmes and encourage maximum participation of students in such events.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2017/02

Date: 07.02.2017

Minutes of the IQAC Meeting

Feb 7, 2017

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Tuesday, 7 Feb 2017 at 2 PM in the Principal's Office.

The following members were present:

- | | | |
|---|---|---|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Mr. Bibhu Prasad Sahoo |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders | - | Prof. N.K. Chadha
Prof. Jai Gopal |

The chairperson addressed the committee members and apprised them of the agenda of the meeting. The previous minutes of the meeting were read and respective members presented the action taken.

All members were informed about the Cancer Screening Camp, which was organised in the College by the Committee for the Prevention of Sexual Harassment in collaboration with the Indian Cancer Society, Delhi, during 17-19 January 2017, to create awareness about cancer. The coordinator informed all that about 350 screenings were done and that the camp was supported and visited by the teaching and non-teaching staff members. To ensure that the best practices and social outreach programmes conducted by the college were made public, the event was covered in the local newspapers as well.

The Principal commended IGNITE- The Placement Cell of the college for successfully completing the placement drive for the final year students of the 2017 batch. About 100 students from Commerce and Economics disciplines were successfully placed and offered diverse positions such as Assurance Associate, Data Analyst and others by companies EY GDS, EY India, S&P Global and many more.

Further, all members applauded the initiatives of the college to provide experiential learning opportunities to students over the years. This year students of Web Journalism and Sports Economics had live interaction with Nobel Laureate Sh. Kailash Satyarthi on 17 Sep 2016. Moreover, one student of Web Journalism was selected for Delhi University students' delegation to China during 21-29 Dec 2016.

Agenda:

- To promote eco-friendly best practices
- To encourage the use of ICT for effective teaching-learning
- To discuss the student assessment

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- **Timely utilization of funds**
- **To ensure equitable access**
- **Science Setu Activities**
- **Safety issues of women**

Resolutions:

- It was noted that the college should promote eco-friendly practices and organize events for the same.
- Plans for the annual cultural festival of the college were approved. Various inter and intra-college events were proposed and discussed.
- The departments should be directed to utilize the allocated funds in a timely manner before the financial year-end.
- The annual day committee should start preparing the annual report and list the students' achievements in academics and sports.
- The student welfare committee should be directed to disburse the funds to students from economically disadvantaged backgrounds.
- Science Setu events were proposed and the lectures and workshop were approved.
- Women's safety is an important issue, and students should be sensitized about the same.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2017/04

Date: May 4, 2017

Minutes of the IQAC Meeting

May 4, 2017

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Thursday, 4 May 2017, at 4 PM in the Principal's Office.

The following members were present:

- | | | |
|---|---|---|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Mr. Bibhu Prasad Sahoo |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders – | - | Prof. N.K. Chadha
Prof. Jai Gopal |

The meeting began with the welcome address by the chairperson. Dr. Jaswinder Singh was elated to share that the e-content prepared by the Centre for e-learning was selected by UGC as one of the best-prepared content for e-PG Pathshala projects and was applauded by Hon'ble HRD Minister Sh. Prakash Javadekar in the presence of UGC chairman amongst others. He further added that in view of the high-quality e-content being produced in the college centre, many top educationists and national and international organizations are now keen to collaborate with the college centre.

Then the previous minutes of the meeting were read and the respective members presented the following action taken.

- One-day national seminar on e-learning and MOOCS in higher education was organized by the Centre for e-learning and Guru Angad Dev Teaching-learning centre on 29th March 2017 at the college. Nearly 300 participants from all over the country attended the seminar.
- The inter-college cricket tournament (5th Sahibzada Zorawar Singh and Sahibzada Fateh Singh T-20 Cricket Tournament) was organized at the college from 8th-22nd Feb 2017 and the college team got second place.
- The four-day annual fest of academic and cultural activities was organized (22 Feb-25 Feb 2017).
- The college waste paper was sent to a paper recycling mill to create a green college campus with a record collection of over 7 tonnes.
- The Chemistry department team set up a chemical waste disposal unit in the college under the guidance of DRDO. Here, the laboratory waste of the chemistry department is treated in the precipitation tank followed by neutralization in the other tank so that waste disposal becomes environmentally friendly.

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- Guru Gaddi Diwas of Guru Har Rai Sahib was celebrated as Sikh Environment Day on 15th March 2017 in association with Eco Sikh, a US-based organization which aims to work around the globe to shape a sustainable future.
- Prof. C. R. Babu, pro-VC of Delhi University, delivered a lecture on ‘Resurrection of degraded ecosystems’. The Chairman, College governing body, S. Tarlochan Singh and the Principal addressed the students highlighting the need for conserving biodiversity.
- The student welfare committee selected 126 students to provide financial support on means-cum-merit basis. An amount of 5.6 Lakhs was dispersed during the function on 6th March 2017.
- A lecture series was organized on 23rd March 2017 with Dr. Sagar Sengupta and Dr. Devinder Sehgal as speakers under Science Setu. The lectures were followed by brainstorming sessions. A set of well-planned experiments were conducted.
- A talk on women’s safety and rights was organized in the college, followed by an interactive session with students on their opinions about safety issues of working women.
- The college campus is connected through a CCTV camera system for round-the-clock surveillance.

Agenda:

- **Analysis of completed and ongoing research projects**
- **To ensure learner-centric teaching learning**
- **Preparation and submission of AQAR**
- **Collection of feedback**
- **Ensure the proper functioning of projectors**

Resolutions:

- The committee was also updated on the status of the construction of a new open-air theatre on the college premises.
- It was recommended that the teachers utilize the newly built infrastructure and laboratory facilities in the Science block and engage in research activities. The analysis of completed and ongoing research projects was done.
- The college looks forward to introducing new courses in Cyber Security, Forensic Science, Computer Science, Business Management and Biomedical Sciences.
- All the teachers should ensure timely collection of student feedback forms.
- The members were assigned to prepare and submit AQAR for the academic year.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



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University of Delhi

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Reference: IQAC/2017/05

Date: Aug 2, 2017

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Tuesday, August 8, 2017 at 2:30 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Dr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Jai Gopal

(IQAC Coordinator)



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University of Delhi

Delhi – 110007

Reference: IQAC/2017/06

Date: Aug 8, 2017

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Tuesday, August 8, 2017 at 2:30 PM in the Principal's Office.

The following members were present:

- | | | |
|---|---|--|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Dr. Bibhu Prasad Sahu |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders | - | Prof. Ravi Chaturvedi
Prof. Jai Gopal |

The meeting commenced with the IQAC Chairperson, Dr. Jaswinder Singh welcoming all the members. He introduced the two external members Prof. Ravi Chaturvedi (prominent Cricket commentator) & Prof. Jai Gopal Sharma (Deptt of Biotechnology, DTU) to the board. The coordinator briefed the objectives, strategies, functions and operational features of IQAC.

Then the previous minutes of the meeting were read and the respective members presented the following action taken.

- The college was assigned to develop 42 MOOCS by UGC, which have been successfully completed by CfeL. The centre was invited to exhibit its e-content developed at the Global Education Summit 2016, an international exhibition cum conference held in Delhi.
- To supplement classroom teaching with visual aids, twenty-seven Wi-Fi projectors have been installed in the laboratories and seminar room.
- A sum of 90 lacs has been spent on the up-gradation and augmentation of seven science departments.
- Student feedback forms were duly filled out and collected.
- AQAR for the academic year was prepared.

Agenda:

1. New undergraduate Hons. Degree course in Computer Science
2. Students' Union Election
3. Upcoming Academic Events: Seminars, Conferences etc.
4. Eco-friendly best practices
5. Recommendations for the New Academic Year



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Resolutions:

1. The chairperson addressed the committee members and apprised them of the agenda of the meeting. The previous minutes of the meeting were read and the action taken was presented by respective members.
2. The Principal congratulated the IQAC and the involved team for holding a well-organised Orientation Programme on July 19, 2017 where the students of the new batch and their parents were introduced to the college.
3. The Principal appreciated the efforts made by the concerned faculty members to get the approval for new undergraduate Hons. degree course in Computer Sciences. The course got started in the current academic year 2017-2018. The Principal directed the Computer science Department to keep him updated about the progress of the course and to be extra vigilant in this initial phase to ensure efficient delivery and quality outcome through this course.
4. A discussion was held on the preparations for the Students' Union Election and the DUSU elections to be held in September.
5. 14 ACs are in the process of being installed in the college.
6. The Principal expressed his delight in the successful completion of the collaborated Teacher's Training Program between CFEL, SGTB Khalsa College with Carleton University, Canada. The participant and coordinator of the program, Dr. Vimal Rarh, took a group of 13 teachers from across India to learn pedagogy and advanced online technologies for teaching-learning in blended and online courses. He encouraged the core team of the centre to keep planning for different workshops and seminars to empower more and more teachers.
7. The IQAC asked the concerned departments to update the level of preparations for the upcoming International Punjabi Conference and International Hindi Seminar.
8. NSS carried out a discussion with IQAC for the upcoming cleanliness drive in August. As a part of the promotion of eco-friendly best practices, the initiative was taken by students and teachers to plant seedlings on World Environment Day, which was praised.
9. Apart from the regular recommendations from IQAC, special instructions were given to committees like Internal Complaints Committee, Students Welfare Committee, Library committee and NSS to conduct enlightening seminars and relevant camps to spread awareness on related issues like gender sensitization, sexual harassment, health consciousness among teachers, students, especially for differently abled individuals. Departments were encouraged to take initiatives to provide experiential learning to students.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2017/07

Date: Nov 6, 2017

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Monday, Nov 13, 2017 at 2 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Dr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2017/08

Date: Nov 13, 2017

Minutes of the IQAC Meeting

A meeting of the IQAC of the college was held on Monday, Nov 13, 2017, in the Principal's Office at 2 pm.

The following members were present:

- | | | |
|---|---|--|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Dr. Bibhu Prasad Sahu |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders | - | Prof. Ravi Chaturvedi
Prof. Jai Gopal |

The Principal, Dr. Jaswinder Singh, applauded the work done by Cfel to enhance the quality of education by integrating ICT with conventional teaching methods. He informed all the IQAC members that the 42 MOOCs for PG level in six subjects developed by Cfel have been run on the SWAYAM portal as certificate courses since the first week of Oct 2017.

The Coordinator presented the action taken report on the minutes of the meeting of IQAC held on August 5, 2017.

- NSS conducted a cleanliness drive, 'Swachhta Pakhwada' in August 2017 and celebrated NSS day on Sep 24, 2017. The saplings planted are regularly monitored and looked after to raise them into new plants. Along with this, two compost pits were dug as a step towards conserving nature.
- The National Seminar on 'Guru Gobind Singh: Remembering Life and Legacy' was successfully organised on Sep 27, 2017.
- College Students' Union elections and DUSU elections were conducted smoothly on Sep 12, 2017.
- International Hindi Seminar was successfully organised on Sep 15, 2017.
- To provide experiential learning to students, PG Diploma Forensic Science students were taken on a visit to National Human Rights Commission, New Delhi on Sep 13, 2017, and a lecture entitled 'Forensic Documentation' was delivered by Dr. D. R. Handa, Head, Documentation Division, Central Forensic science Laboratory, New Delhi on Oct 16, 2017.
- A two-day national workshop on New Vistas in Sports Law: Challenges and Opportunities was conducted on 9-10 Sep 2017 at International Law Seminar hall in collaboration with the Indian Society for International Law.



Sri Guru Tegh Bahadur Khalsa College

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Delhi – 110007

Agenda of the meeting:

- **International Punjabi Conference**
- **Proposal by NUEPA to conduct a workshop in collaboration with GAD-TLC**
- **Hari Singh Nalwa Boys' Hostel**
- **Faculty Induction Program of MHRD**
- **Students' Welfare Committee**

The IQAC members were apprised of the decision of the college and governing body to organise an international Punjabi conference at the college. An organising committee was proposed for the same during the meeting.

GAD-TLC chosen by NUEPA to conduct a workshop for academic leadership for Principals under the PMMMNMTT scheme of MHRD.

To expand the college infrastructure, it was decided that the foundation ceremony for the Hari Singh Nalwa Boys' hostel will be held in January.

All members were requested to inform and encourage the young teaching faculty to participate in the first National Faculty Induction Program to be held by GAD-TLC in December.

To ensure that the institute enables and promotes academic standards by providing financial assistance on means-cum-merit basis, about 60 students were selected based on their academic performance and financial requirements for scholarships worth Rs. 2.6 lakhs.

The members applauded the efforts of the Students' Welfare Committee to tie up with Help the Blind Foundation (Chennai) to disburse scholarships worth Rs 2.15 lakhs for 39 visually impaired students of the college. The ceremony for the disbursement of these scholarships will be held on 14 Nov 2017 in the college.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2018/01

Date: 08.02.2018

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Thursday, February 15, 2018 at 2 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Dr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2018/02

Date: Feb 15, 2018

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Thursday, February 15, 2018 at 2 PM in the Principal Office.

The following members were present:

- | | | |
|---|---|--|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. S. Jassal
Dr. Sukanta Dutta
Dr. Bibhu Prasad Sahu |
| 3. Administrative Officers | - | Dr. P. Arun
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Dr. Gaganjot Singh |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders – | - | Prof. Ravi Chaturvedi
Prof. Jai Gopal |

The chairperson welcomed the committee members and informed them of the agenda of the meeting. The previous minutes of the meeting were read and the action taken was presented by respective members.

GAD-TLC conducted a one-day workshop on 22 November 2017 as part of a one-week National Workshop for Academic Leadership for Principals (20-24 November 2017) under the PMMMNMTT scheme of the MHRD. Thirty principals from across the country attended the workshop and visited the studio of GAD-TLC to understand the audio-video recording and editing for e-content development.

GAD-TLC successfully conducted the first Faculty Induction Program from 16 December 2017- 13 January 2018. Twenty-six teachers from different parts of the country attended the event.

The Union Minister of State, S. Hardeep Singh Puri, laid the foundation for the Hari Singh Nalwa Boys' Hostel on 22nd January 2018. The hostel will be designed to provide state-of-the-art infrastructural and lifestyle facilities for approximately 150 students.

Agenda:

- **To encourage extra-curricular activities for the students**
- **To ensure equitable opportunity for differently abled students**
- **Extension and outreach activities**
- **To discuss the student assessment**
- **Timely utilization of funds**

Resolutions:

- It was noted that the college should organize extra-curricular activities for the students
- Plans for the annual cultural festival of the college were approved. Various inter and intra-college events were proposed and discussed.

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University of Delhi

Delhi – 110007

- The departments should be directed to utilize the allocated funds in a timely manner before the financial year-end.
- The annual day committee should start preparing the annual report and list the achievements of the students in academics and sports.
- The student welfare committee should be directed to disburse the funds to students from economically disadvantaged backgrounds.
- It was informed that Dr. Komal Kamra, Department of Zoology, is organizing the International Symposium on Ciliate Biology, and the arrangements for the same were discussed.
- The successful completion of the 1st Faculty Induction Program by Guru Angad Dev Teaching-learning centre under PMMMNMTT was discussed and the chairperson congratulated Dr. Vimal Rarh for the same.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

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Delhi – 110007

Reference: IQAC/2018/03

Date: May 1, 2018

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Wednesday, May 9, 2018 at 3 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. P.S. Jassal
3. Dr. Sukanta Dutta
4. Dr. Bibhu Prasad Sahoo
5. Dr. P. Arun
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. Gaganjot Singh
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Jai Gopal

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

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Reference: IQAC/2018/04

Date: 09.05.2018

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Wednesday, May 9, 2018 at 3 PM in the Principal's Office.

The following members were present:

Chairperson (Principal)	-	Dr. Jaswinder Singh
Teachers to represent	-	Dr. P. S. Jassal Dr. Sukanta Dutta Dr. Bibhu Prasad Sahu
Administrative Officers	-	Dr. P. Arun Mr. Jarnail Singh
Management Member	-	Mrs. Rupinder Kaur
Alumni Member	-	Dr. Gaganjot Singh
Coordinator/Director of the IQAC	-	Mr. P.D. Sharma
Nominee from Employers/Industrialists/Stakeholders –	-	Prof. Ravi Chaturvedi Prof. Jai Gopal

The meeting began with the address by the chairperson. The agenda of the meeting was informed. The previous minutes of the meeting were read and the action taken was presented by respective members.

- The Confero, MUN society of the college organised the 4th edition of its annual MUN conference on 31 March and 1st April 2018.
- Road Safety awareness event was organized as a part of Delhi Traffic Police initiative.
- Bone Density Health Camp was organized on 23rd Feb where a team of doctors conducted bone density tests and advised on bone health related issues.
- A blood donation camp and workshop on gender legal rights was organized in April 2018.
- Photography exhibition on Mental Health Disorders was depicted through photo-essays in an event on 26th-27th February, 2018.
- The result analysis was carried out by all the departments and student issues were discussed.
- The college festival Lashkara was organized on 26-28th February, 2018.
- Various competitions were organized for differently able students under 'Sarahana' by NSS.

Agenda:

- **Analysis of completed and ongoing research projects**
- **To ensure learner centric teaching learning**
- **To discuss the feasibility of attendance portal**
- **Preparation and submission of AQAR**
- **Collection of feedback**



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1. The committee was updated on the completion of construction of a new open-air theatre on the college premises.
2. The digitisation of the library was discussed.
3. The committee was given an update on the status of various research projects in the college. The benefits to students were discussed.
4. All the teachers should ensure timely collection of student feedback forms.
5. The members were assigned to prepare and submit AQAR for the academic year.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2018/05

Date: 21.08.2018

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Tuesday, August 28, 2018 at 11 AM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Harbans Singh
3. Dr. Vimal Rarh
4. Ms. Rigzin Kang
5. Dr. Surinder Kaur
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Mr. Daljeet Singh Bajaj
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2018/06

Date: 28.08.2018

Minutes of the IQAC Meeting

Aug 28, 2018

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on **August 28, 2018** at 11 AM in the Principal's Office.

The following members were present:

- | | | |
|---|---|--|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. Harbans Singh
Dr. Vimal Rarh
Ms. Rigzin Kang |
| 3. Administrative Officers | - | Dr. Surinder Kaur
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Mr. Daljeet Singh Bajaj |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders | - | Prof. Ravi Chaturvedi
Prof. Mohan |

The meeting commenced with the IQAC Chairperson, Dr. Jaswinder Singh welcoming all the members. He introduced the two external members Prof. Mohan (Deptt of Hindi, DU) and Prof. Ravi Chaturvedi (prominent Cricket commentator) to the board. The coordinator briefed the objectives, strategies, functions and operational features of IQAC. The previous minutes of the meeting were read and the respective members presented the following action taken.

- The work for an online attendance portal was started.
- The allocation of funds was decided.
- The digitalisation of the library was completed.
- Student feedback forms were duly filled out and collected.
- AQAR for the academic year 2017-18 was prepared.

Agenda:

1. **Inadequate admissions**
2. **Discussion on Staff Council**
3. **Infrastructural Upgradation**
4. **Students' Union Election**
5. **Students with special needs**
6. **Recommendations for the New Academic Year**

Resolutions:

1. The chairperson addressed the committee members and apprised them of the agenda of the meeting. The previous minutes of the meeting were read and the action taken was presented by respective members.

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University of Delhi

Delhi – 110007

2. In order to enhance the quality and productivity of the teaching-learning process by providing a comfortable environment equipped with updated technology, on the recommendations of IQAC, the successful installation of 10 ACs for lecture rooms of the Science block and 4 projectors for Arts & Commerce was reported in the meeting.
3. IQAC raised its concern about less number of admissions in some courses like B.Sc (H) Electronics and Botany as the current number of admissions was far below the sanctioned strength in these courses.
4. A discussion was held on the preparations for the Students' Union Election along with the DUSU elections to be held on September 12, 2018. IQAC proposed to seek support from the faculty members to take up duties for ensuring complete discipline on the college campus especially during the week prior to the day of final elections.
5. Witnessing the outstanding performance of students in sports and encouraging the students to realize their true potential, IQAC recommended organising an exclusive sports festival with the objective of enhancing the overall development of students.
6. As a result of following different types of good practices, the college received the prestigious Plastic Free College of the Year Award by IIEE on 5th June. IQAC has always been ensuring that more and more good practices be followed on the college campus and with the receipt of this award, IQAC is now committed to working more on it.
7. The Internal Complaints Committee under the guidance of IQAC, organised a poster exhibition on Aug 27, 2018, on Sexual Harassment to make students aware of gender sensitivity and spread awareness of laws pertaining to women-centric issues. IQAC made an appeal to the ICC to hold more of such events around the calendar.
8. GAD-TLC at SGTB Khalsa College was declared National Resource Centre for Chemistry and was formally inaugurated on July 4, 2018. The IQAC team discussed the need to focus on emerging pedagogical methodologies for transacting the curriculum more effectively.
9. Students' Welfare Society under the guidance of IQAC enabled the organization of an interview on Aug 28, 2018, with Help The Blind Foundation, Chennai to provide financial support to visually challenged students. IQAC appealed to the Society to hold more such events for the empowerment of students with special needs.
10. IQAC raised some points to be added to the roles and responsibilities of the committees to be formed in the Staff Council

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2018/07

Date: Nov 12, 2018

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Monday, November 19, 2018 at 2 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Harbans Singh
3. Dr. Vimal Rarh
4. Ms. Rigzin Kang
5. Dr. Surinder Kaur
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Mr. Daljeet Singh Bajaj
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2018/07

Date: 19.11.2018

Minutes of the IQAC Meeting

19 Nov, 2018

A meeting of the IQAC of the college was held on Monday, Nov 19, 2018, in the Principal's Office at 2 pm.

The following members were present:

- | | | |
|---|---|--|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. Harbans Singh
Dr. Vimal Rarh
Ms. Rigzin Kang |
| 3. Administrative Officers | - | Dr. Surinder Kaur
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Mr. Daljeet Singh Bajaj |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders | - | Prof. Ravi Chaturvedi
Prof. Mohan |

The Principal, Dr. Jaswinder Singh, applauded the work done by Cfel to enhance the quality of education by integrating ICT with conventional teaching methods. He informed all the IQAC members that the 42 MOOCs for PG level in six subjects developed by Cfel have been run on the SWAYAM portal as certificate courses since the first week of Oct 2017.

The Coordinator presented the action taken report on the minutes of the meeting of IQAC held in August, 2018.

1. NRC conducted the first Online chemistry refresher course was prepared by Gad-TLC and was made available for all chemistry teachers of universities/colleges of India for which the centre received the IDA Award 2018 in the category of Higher and Further Education at the 10th DIDACTIC.
2. College Students' Union elections and DUSU elections were conducted smoothly on Sep 12, 2017.
3. An intra-department sports festival, Khel-Utsav was held from Oct 25-27, 2018, where 11 different sports were organized for boys and girls.
4. A two-day workshop on Orientation to Careers for Person with Vision Impairment was organized on Oct 29-30, 2018.

Agenda of the meeting:

- Preparations for International Conferences
- Departmental Monitoring Committee Meetings
- Promotion of good practices

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University of Delhi

Delhi – 110007

- **NCC Girls' wing**

The Principal expressed enthusiasm about the first time collaboration with the SGPC to organize an international conference in the college to celebrate the 550th Prakash Utsav of Guru Nanak Dev Ji. The constitution of an organizing committee was recommended.

The preparations for a four-day international conference on Nanostructured Materials and Devices in collaboration with the Society for Technologically Advanced Materials of India, University of Delhi were discussed.

In view of the 'Swachh Bharat Abhiyan' initiative of the Government of India and to impart good practices to the students, all the members appreciated the efforts put in by the NSS unit to organize a 'Swachhta Rally' on 10 Oct 2018 in and around the college campus.

The IQAC members were apprised of the newly constituted NCC girls' wing in the college.

All the departmental monitoring committees were directed to conduct their meetings to discuss the results, student feedback and the issue of the decline in students' attendance in different courses.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2019/01

Date: 04.02.2019

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Monday, February 11, 2019 at 2 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Harbans Singh
3. Dr. Vimal Rarh
4. Ms. Rigzin Kang
5. Dr. Surinder Kaur
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Mr. Daljeet Singh Bajaj
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2019/02

Date: 11.02.2019

Minutes of the IQAC Meeting

11 Feb , 2019

A meeting of the IQAC of the college was held on Monday, Feb 11, 2019, in the Principal's Office at 4 pm.

The following members were present:

1.	Chairperson (Principal)	-	Dr. Jaswinder Singh
2.	Teachers to represent	-	Dr. Harbans Singh Dr. Vimal Rarh Ms. Rigzin Kang
3.	Administrative Officers	-	Dr. Surinder Kaur Mr. Jarnail Singh
4.	Management Member	-	Mrs. Rupinder Kaur
5.	Alumni Member	-	Mr. Daljeet Singh Bajaj
6.	Coordinator/Director of the IQAC	-	Mr. P.D. Sharma
7.	Nominee from Employers/Industrialists/Stakeholders –		Prof. Ravi Chaturvedi Prof. Mohan

The IQAC coordinator congratulated all the members on the huge success of the four-day International Conference on Nanostructured Materials and Devices held in college from 17th December to 20th December 2018 in collaboration with the Society for Technologically Advanced Materials of India, University of Delhi. The event saw participation from over 300 delegates and participants from different countries including eminent academicians and scientists from premier institutes of India.

Agenda of the meeting:

- Lectures conducted by the Forensic Science Unit
- Students' Welfare Committee scholarships
- Result Analysis
- Campus Wi-Fi networking

The committee lauded the efforts of different departments to organise experiential learning opportunities for students. The Forensic Science unit conducted two important lectures by scientists from the Central Forensic Science Laboratory and Delhi State Forensic Science Laboratory on Jan 22-23, 2019 on basic aspects of forensic documentation and basic aspects of explosives.

Further, a brainstorming session on the topic of the General election 2019 was held and covered by the popular TV anchor of News 18 channel, Bhupendra Chaubey.

A blood donation camp was also organized by the NSS unit of the college on 11 Feb 2019.

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University of Delhi

Delhi – 110007

The Students' Welfare committee succeeded in securing an increased number of scholarships for means-cum-merit basis and visually impaired students of the college. 65 students were awarded with a total disbursement of Rs. 2.74 lacs and 38 visually impaired students were awarded scholarships amounting to Rs. 3.8 lacs.

The campus Wi-Fi networking was undertaken in the month of December 2018.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2019/03

Date: May 6, 2019

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Monday, May 13, 2019 at 10:30 AM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Harbans Singh
3. Dr. Vimal Rarh
4. Ms. Rigzin Kang
5. Dr. Surinder Kaur
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Mr. Daljeet Singh Bajaj
9. Mr. P.D. Sharma
10. Prof. Ravi Chaturvedi
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2019/04

Date: 13.05.2019

Minutes of the IQAC Meeting

May 13, 2019

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on Monday, May 13, 2019 at 10:30 AM in the Principal Office.

The following members were present:

Chairperson (Principal)	-	Dr. Jaswinder Singh
Teachers to represent	-	Dr. Harbans Singh
Dr. Vimal Rarh		
Ms. Rigzin Kang		
Administrative Officers	-	Dr. Surinder Kaur
Mr. Jarnail Singh		
Management Member	-	Mrs. Rupinder Kaur
Alumni Member	-	Mr. Daljeet Singh Bajaj
Coordinator/Director of the IQAC	-	Mr. P. D. Sharma
Nominee from Employers/Industrialists/Stakeholders –		Prof. Ravi Chaturvedi Prof. Mohan

The Principal welcomed and congratulated all the members for successfully organising the two-day international conference on ‘Guru Nanak’s Philosophy and Legacy’ on 22-23 Feb 2019. The conference was jointly organized by SGTB Khalsa College, DSGMC and SGPC.

Agenda:

- Upgradation of the college library
- Progress of research projects
- Promote experiential learning for the students
- Collaborations with other institutions
- Preparation and submission of AQAR
- Collection of feedback from students

Resolutions:

- The meeting started with the agenda and the action taken report for previous directives.
- It was discussed that the library needs to get subscriptions for braille magazines and textbooks for visually challenged students.
- Interactive events should be organized to promote real-world experience-based learning for the students.
- Progress of ongoing research projects was discussed.
- Dr. Vimal informed that in view of the high-quality e-content being produced in the college centre, many top educationists, and national and international organizations are now keen to collaborate with the college centre.
- The committee was also updated on the status of the construction of the boys’ hostel in the college premises.
- All the teachers should ensure timely collection of student feedback forms.
- The members were assigned with preparation and submission of AQAR for the academic year.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh

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Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2019/05

Date: 13.09.2019

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Tuesday, Sep 17, 2019 at 4 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Harbans Singh
3. Dr. Vimal Rarh
4. Dr. Rigzin Kang
5. Dr. Surinder Kaur
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Ms. Divpreet Kaur
9. Mr. P.D. Sharma
10. Dr. J.S. Sabherwal
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2019/07

Date: Dec 3, 2019

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Thursday, Dec 5, 2019 at 2.30 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Harbans Singh
3. Dr. Vimal Rarh
4. Dr. Rigzin Kang
5. Dr. Surinder Kaur
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Ms. Divpreet Kaur
9. Mr. P.D. Sharma
10. Dr. J.S. Sabherwal
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2020/01

Date: March 2, 2020

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on Wednesday, March 4, 2020 at 4 PM in the Principal's Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Harbans Singh
3. Dr. Vimal Rarh
4. Dr. Rigzin Kang
5. Dr. Surinder Kaur
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Ms. Divpreet Kaur
9. Mr. P.D. Sharma
10. Dr. J.S. Sabherwal
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2019/06

Date: 17/09/2019

Minutes of the IQAC Meeting

Sep 17, 2019

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on **Tuesday, Sep 17, 2019** at 4 PM in the Principal's Office.

The following members were present:

1. Chairperson (Principal)	-	Dr. Jaswinder Singh
2. Teachers to represent	-	Dr. Harbans Singh
-	-	Dr. Vimal Rarh
-	-	Dr. Rigzin Kang
3. Administrative Officers	-	Dr. Surinder Kaur
-	-	Mr. Jarnail Singh
4. Management Member	-	Mrs. Rupinder Kaur
5. Alumni Member	-	Ms. Divpreet Kaur
6. Coordinator/Director of the IQAC	-	Mr. P.D. Sharma
7. Nominee from Employers/Industrialists/Stakeholders -	-	Dr. J.S. Sabherwal
		Prof. Mohan

The chairperson addressed the committee members and apprised them of the agenda of the meeting. The Chairperson informed all the members present that the Annual Refresher Program in Teaching (ARPIT) by MHRD, Govt. of India in Chemistry two years in a row (2018-19 and 2019-20) has been awarded to the National Resource Centre (NRC) of Chemistry at GAD -TLC. Of the total 76 NRCs for different subjects in 2018-19, only 20 have been continued for the year 2019-20 and the college is one of them. He further congratulated the Centre for e-Learning" (CfeL) at the college for several ongoing projects in collaboration with various institutions and for developing video modules for MOOCs.

The previous minutes of the meeting were read and the IQAC Coordinator presented the following action taken.

- The library is computerized and books are bar-coded and made easily accessible through OPAC (Online Public Access Catalog) and it has started subscribing few braille magazines for Visually Impaired Students. Workshops & Training Programmes were organized by the Library.
- A two-day workshop was organized by former BBC filmmaker, Tripurari Tiwari and TV-18 programme anchor, Digvijay Singh on Ad-Film Making.
- Cricket commentator Padmashri Ravi Chaturvedi guided students with his valuable experiences in the field. Students had the opportunity to interact with the three-time Mt. Everest climber Lt. Col. Ranveer Singh Jamwal at the Press Club of India. Eminent female photo-journalist Sarvesh shared her expertise with students.
- Centre for e-Learning (CfeL) Collaborations to provide Technical Expertise :

i) Collaboration for National Level Projects of MHRD, Govt. of India

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University of Delhi

Delhi – 110007

ii) The Cfel provided the video recording and editing facilities to Delhi Police Training School for the development of Video lectures for the training of Delhi Police Personnel.

iii) The Centre provided the video recording and editing facilities to the Indian Cancer Society for the development of an Online Course for awareness of cancer in society.

- The construction of a boys' hostel in the college is going on at a fast pace.
- Student feedback forms were duly filled and collected.

Agenda:

1. Advertisement for Recruitments
2. Inadequate admissions
3. Students' Union Election
4. Recommendations for the New Academic Year
5. Continued International collaboration with the University of Carleton

Resolutions:

1. In order to enhance the quality and productivity of teaching-learning, the Principal informed that the college advertised the applications for the post of Assistant Professor at the entry pay level 10 of 7th Central Pay Commission in various subjects at the College on 21 August 2019. The last date for receipt of the application was 11 Sep, 2019. The college at present with 86 permanent teachers and 69 Adhoc teachers needs to improve the strength of its permanent teaching faculty to ensure quality teaching and research work.
2. IQAC raised its concern about less number of admissions in some courses like B.Sc. (H) Electronics and Botany as the current number of admissions was far below the sanctioned strength in these courses.
3. A discussion was held on the smooth conduct of the Students' Union Election along with the DUSU elections held on September 12, 2019.
4. Guru Angad Dev- Teaching Learning Centre (GAD-TLC) at the college organized "National Seminar cum Workshop on e-Content, MOOCs (SWAYAM) and ARPIT" in collaboration with AICTE under the ATAL scheme on 31 August 2019. More than 300 teachers participated in the event from the country.
5. The Chairperson also apprised all the members of the continued association and collaboration with the University of Carleton for the present academic year as well. The college has a continuing collaboration with the University of Carleton for joint research projects including an exchange program for teachers and students and organizing joint Teachers Training Program for new-age teachers. The Chairperson expressed confidence in establishing more such international collaborations in the future.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh

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University of Delhi

Delhi – 110007

Reference: IQAC/2019/08

Date: 05/12/2019

Minutes of the IQAC Meeting

Dec 5, 2019

A meeting of the IQAC of the college was held on Thursday, Dec 5, 2019, in the Principal's Office at 2.30 pm. The following members were present:

- | | | | |
|---|---|---------------------|---|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh | |
| 2. Teachers to represent | - | Dr. Harbans Singh | - |
| | | Dr. Vimal Rarh | |
| | | Dr. Rigzin Kang | |
| 3. Administrative Officers | - | Dr. Surinder Kaur | |
| | | Mr. Jarnail Singh | |
| 4. Management Member | - | Mrs. Rupinder Kaur | |
| 5. Alumni Member | - | Ms. Divpreet Kaur | |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma | |
| 7. Nominee from Employers/Industrialists/Stakeholders | - | Dr. J.S. Sabherwal | |
| | | Prof. Mohan | |

Agenda of the meeting:

1. International Symposium on Digital Kranti aur Hindi
2. Book Release on 550th Birth anniversary of Guru Nanak Dev Ji
3. Adoption and promotion of social outreach programmes
4. Student Placements

Resolutions:

- All the members discussed the success of the International Symposium on " Digital Kranti aur Hindi" organised by the college jointly with Uttar Pradesh Bhasha Sansthan on 24th Oct 2019.
- A book release function celebrating the **550th Birth Anniversary of Guru Nanak** was organized at the college in association with National Book Trust on 7th November 2019. The function was chaired by **Smt. Harsimrat Kaur Badal** (Cabinet Minister) and **Dr. Ramesh Pohkriyal 'Nishank'** (**Hon'ble Cabinet Minister, Human Resource and Development**) inaugurated the function as the Chief Guest.
- To ensure that the institute adopts and disseminates awareness about the best social practices from time to time, different college committees were requested to take up new initiatives and collaborations with NGOs and other organisations to conduct social outreach programmes and encourage maximum participation of students in such events.
- The Principal commended IGNITE- The Placement Cell of the college for successfully completing the placement drive for the final year students of the 2020 batch. About 150 students from Commerce and Economics disciplines were successfully placed and offered diverse positions such as Assurance Associate, Data Analyst and others by about 39 companies such as LIC, Wipro, OYO, BYJU's, Bain Capability Centre, McKinsey & Company, and many more.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh

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University of Delhi

Delhi – 110007

Reference: IQAC/2020/02

Date: March 4, 2020

Minutes of the IQAC Meeting

March 4, 2020

A meeting of the IQAC of the college was held on Wednesday, March 4, 2020, in the Principal's Office at 4 pm.

The following members were present:

- | | | |
|---|---|---------------------|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. Harbans Singh |
| | - | Dr. Vimal Rarh |
| | - | Dr. Rigzin Kang |
| 3. Administrative Officers | - | Dr. Surinder Kaur |
| | - | Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Ms. Divpreet Kaur |
| 6. Coordinator/Director of the IQAC | - | Mr. P.D. Sharma |
| 7. Nominee from Employers/Industrialists/Stakeholders – | - | Dr. J.S. Sabherwal |
| | - | Prof. Mohan |

Agenda of the meeting:

1. Progress of research projects
2. Centre for e-learning
3. Student Result Analysis
4. Social Outreach Activities
5. Screening completion for Recruitments of Assistant Professors

- The Chairperson congratulated and apprised all the members on the ongoing research projects of the faculty members and the teaching-learning centre of the college. He also praised Dr. Manoj Kumar Nimesh from the Department of Zoology, Department of Biotechnology (DBT), Ministry of Science & Technology, Govt. of India sanctioned a project at a total cost of Seventy-Four Lakhs to Dr. Manoj Kumar for the period 2019-2021.
- Dr. Venugopalan T from the Department of Commerce has been chosen as the Project Director – “Sustainable Tourism Development in India: A case study of Uttar Pradesh Heritage Tourism” – ICSSR IMPRESS Funded Project, 2019-2021 with a sanctioned amount of 7 lakhs.
- All members were informed of the work done by the Centre for e-learning (Cfel). Self-Paced MOOC on “Cancer Fundamentals” for Indian Cancer Society, available at www.swayam.gov.in. Video Modules “Introduction to Forensic Science” and “Investigation of Crime Against Women”, were prepared for Delhi Police Training School.

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University of Delhi

Delhi – 110007

- The IQAC coordinator informed all the members of the excellent performance of the students of the college in the university examinations across subjects. He congratulated the Department of Mathematics, Punjabi, and Business Economics for the outstanding performance of their students. Five students of the college were selected for gold medals in these disciplines, which were awarded at the convocation ceremony of the University of Delhi in Feb 2020.
- All members applauded the work done by the NSS unit to promote best social practices throughout the academic year. The team organized a Health Camp on 3rd February 2020 in collaboration with Max Hospital, Shalimar Bagh which saw massive participation from the college community. NSS also organized its Annual Fest Sarahana under College Festival Lashkara, in which various events for visually handicapped students were organized.
- The IAQC coordinator informed all about the completion of screening of applications for the post of Assistant Professors for various subjects advertised in August 2019. He also expressed confidence that the interview process for the same shall begin as soon as the University permits.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2020/03

Date: July 20, 2020

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on July 30, 2020 at 3:30 PM in the Principal Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Deepali Sharma
3. Dr. Harbans Singh
4. Dr. Sukanta Dutta
5. Dr. P. S. Jassal
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. P. Arun
9. Ms. Divpreet Kaur
10. Dr. J.S. Sabherwal
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2021/05

Date: Oct 15, 2020

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on October 23, 2020 at 3:30 PM in the Principal Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Deepali Sharma
3. Dr. Harbans Singh
4. Dr. Sukanta Dutta
5. Dr. P. S. Jassal
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. P. Arun
9. Ms. Divpreet Kaur
10. Dr. J.S. Sabherwal
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2021/01

Date: March 25, 2021

Notice

A meeting of the Internal Quality Assurance Cell (IQAC) of the college has been scheduled on March 29, 2021 at 3:30 PM in the Principal Office.

Following committee members are requested to attend:

1. Dr. Jaswinder Singh
2. Dr. Deepali Sharma
3. Dr. Harbans Singh
4. Dr. Sukanta Dutta
5. Dr. P. S. Jassal
6. Mr. Jarnail Singh
7. Mrs. Rupinder Kaur
8. Dr. P. Arun
9. Ms. Divpreet Kaur
10. Dr. J.S. Sabherwal
11. Prof. Mohan

(IQAC Coordinator)



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2020/04

Date: July 30, 2020

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on **July 30, 2020** at 3 PM in the Principal's Office.

The following members were present:

- | | | |
|---|---|---|
| 1. Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. Teachers to represent | - | Dr. P. Harbans Singh
Dr. Sukanta Dutta
Dr. Deepali Sharma - |
| 3. Administrative Officers | - | Dr. P. S. Jassal
Mr. Jarnail Singh |
| 4. Management Member | - | Mrs. Rupinder Kaur |
| 5. Alumni Member | - | Ms. Divpreet Kaur |
| 6. Coordinator/Director of the IQAC | - | Dr. P. Arun |
| 7. Nominee from Employers/Industrialists/Stakeholders – | - | Dr. J.S. Sabherwal
Prof. Mohan |

The chairperson addressed the committee members and apprised them of the agenda of the meeting.

Agenda:

Syllabus Completion

Open Book Examination

Moodle Orientation for Teachers

Internal Assessment

Resolutions:

1. Following the Covid-19 guidelines issued by the government, an individual meeting for all departments was held in offline mode at the Principal's office during the second week of July, 2020. Teachers updated that they have been sharing their notes with the students and the syllabus is duly completed for the upcoming exams (to be held in August as per notice on July 15, 2020). In order to assure the maintenance of academic quality, teachers were asked to conduct regular doubt sessions using online platforms.
2. It was reported by many teachers that due to the uncertainty for the examination, the final year students were in a depressed mental state with more ambiguity for their career paths now. Hence to assure the mental well-being of students, teachers were asked to hold some counselling sessions to motivate the students to be positive and help them regain their confidence.

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University of Delhi

Delhi – 110007

3. In view of the revised date sheet, it was decided to make appropriate arrangements and preparations for conducting OBE in online mode. Instructions to be given to the Convenor of College Examination Committee/ Nodal officer of the college to make coordinators from all departments to mediate between the students and the Control room of the college.
4. On the recommendations of IQAC and with the approval from the Governing Body, the college is now all set to switch to learning management system Moodle. It was proposed by IQAC to hold online orientation programs for the faculty members in order to make them familiar about the various applications of Moodle.
5. Abiding by the notice from University of Delhi wherein it is stated that the students IInd and the IVth semester are not supposed to appear for their semester end examination and will be evaluated on the basis of Internal assessment submitted by the college; IQAC suggested the respective departments can uniformly decide their own criterion for evaluating the students for the test and the assignment components of IA.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2020/06

Date: 23/10/2020

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on **October 23, 2020** at 3 PM in the Principal's Office.

The following members were present:

1.	Chairperson (Principal)	-	Dr. Jaswinder Singh
2.	Teachers to represent	-	Dr. P. Harbans Singh Dr. Sukanta Dutta Dr. Deepali Sharma
3.	Administrative Officers	-	Dr. P. S. Jassal Mr. Jarnail Singh
4.	Management Member	-	Mrs. Rupinder Kaur
5.	Alumni Member	-	Ms. Divpreet Kaur
6.	Coordinator/Director of the IQAC	-	Dr. P. Arun
7.	Nominee from Employers/Industrialists/Stakeholders –		Dr. J.S. Sabherwal Prof. Mohan

The chairperson addressed the committee members and apprised them of the agenda of the meeting. The previous minutes of the meeting were read and the action taken was presented by respective members.

- Department Convenors confirmed that online doubt and counselling sessions were being held by the respective faculty members especially the ones involved in teaching of VIth semester using Google meet and Zoom.
- WhatsApp group consisting of coordinators from all departments (preferably including the teachers of semester VI) were made functional to enable the exchange of all information and queries related to upcoming OBE examination.
- Online orientation programs were conducted in batches for different departments in first week of August ' 2020, where the coordinator of IQAC, Dr. P.D. Sharma in the presence of Principal Dr. Jaswinder Singh gave an overview of the settings and applications of the Moodle and demonstrations were given on how to create and conduct online video lectures.
- All the departments devised their own criterion for assessment of II and IV semester.

Agenda:

Admissions in Online Mode

Moodle Orientation for Fresh Years

Employee Grievances



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Resolutions:

1. The chairperson addressed the committee members and apprised them of the agenda of the meeting. The previous minutes of the meeting were read and the action taken was presented by respective members.
2. Due to the on-going Covid scenario, admissions are to be done completely in the online mode. So it was proposed to create login id's for all the employees who are involved in the admissions so that they can access the admission portal from their homes and the process can be completed smoothly.
3. Classes for Ist semester to start from Nov 18, 2020 as per the new academic calendar and an online orientation program was proposed to be held at Department and college well before that so that the fresh years can be made familiar with the online teaching learning management system being followed by the college.
4. As concerns and grievances were raised by many faculty members in regard to the restricted features of the Moodle on lease with the college, the IQAC proposed the purchase of new servers for college portal. As the data was to be transferred on the new servers, therefore the functioning of the portal was temporarily suspended for a week which finally got resumed back on Oct 11'2020. Teachers were asked to share their feedback on the upgraded technological infrastructure.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh



Sri Guru Tegh Bahadur Khalsa College

University of Delhi

Delhi – 110007

Reference: IQAC/2021/02

Date: March 29, 2021

Minutes of the IQAC Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on **March 29, 2021** at 3 PM in the Principal's Office.

The following members were present:

- | | | | |
|----|--|---|---|
| 1. | Chairperson (Principal) | - | Dr. Jaswinder Singh |
| 2. | Teachers to represent | - | Dr. P. Harbans Singh
Dr. Sukanta Dutta
Dr. Deepali Sharma |
| 3. | Administrative Officers | - | Dr. P. S. Jassal
Mr. Jarnail Singh |
| 4. | Management Member | - | Mrs. Rupinder Kaur |
| 5. | Alumni Member | - | Ms. Divpreet Kaur |
| 6. | Coordinator/Director of the IQAC | - | Dr. P. Arun |
| 7. | Nominee from Employers/Industrialists/Stakeholders | - | Dr. J.S. Sabherwal
Prof. Mohan |

The chairperson addressed the committee members and apprised them of the agenda of the meeting. The previous minutes of the meeting were read and the action taken was presented by respective members.

- Log in details were shared with all the staff members involved in the admission and the process got completed successfully in online mode.
- Departments conducted their respective orientation programs along with demonstrations to access the college Moodle with the motive of technologically equipping the students before the beginning of the new session.
- Feedback from teachers was satisfactorily positive after the commencement of classes on the upgraded server.

Agenda:

OBE

Staff Council

Internal Assessment

Offline Practicals and Tutorials

Resolutions:

- IQAC members were apprised that the practicals and tutorials were being regularly held in offline mode in the college since January as per the notification from university of Delhi.
- OBE were smoothly conducted in online mode in Dec, 2020 for IIIrd and Vth semester and discussions were held on the upcoming OBE for VIth and Ist semester in March, as per latest date-sheet from University of Delhi.

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University of Delhi

Delhi – 110007

3. Tentative slot for Online Staff council meeting was proposed in the first week of April. Date yet to be finalized.
4. No exams for IVth semester. Evaluation to be done entirely on the basis of Internal assessment.

The meeting ended with a vote of thanks to the chair.

Principal
Prof. (Dr.) Jaswinder Singh