

INTERNAL QUALITY ASSURANCE CELL
SGTB KHALSA COLLEGE

Minutes

- The First meeting of the IQAC committee was held on **27-08-2024 at 2:30 pm** in the principal room, decided on the following points.
 1. The member of the teaching staff, who are due for promotions on or before 31-12-2024 at all academic levels (10 to 11, 11 to 12, 12 to 13A, and 13A to 14) are requested to submit filled APARs and PBAS in prescribed word format along with supporting documents latest by **30th September, 2024** on email: cas2020@sgtbkhalsa.du.ac.in.
 2. Share all relevant rules under CAS 2010 and CAS 2018 for various promotions.
 3. All activities to be held in the college under the aegis of IQAC.
 4. On the refusal of Prof. P. Arun, Department of Electronics as a nominated member of IQAC, the committee co-opted to appoint Prof. Smita Mishra, Department of Hindi as new nominated member.
 5. The committee decided to meet every month to discuss the progress of IQAC.
 6. IQAC room to be renovated and a desktop with printer to be installed.
 7. IQAC will frame some general instructions and will form a presentation for all departments and concerned.