

SRI GURU TEGH BAHADUR KHALSA COLLEGE UNIVERSITY OF DELHI

Arts Faculty Rd, University Enclave, New Delhi, Delhi 110007

Ref. No.:SGTB/ADMIN/

Dated: 10/02/2025

Quotation inviting notice for Hiring Tent and related accessories

Sealed Quotations are invited from bonafide and experienced service providers for **Hiring of tent and related accessories** at **Sri Guru Tegh Bahadur Khalsa College**, Arts Faculty Rd, University Enclave, New Delhi, Delhi 110007 for organising various events of the college. The sealed bids in given format should reach the office of the undersigned on or before **17th February 2025 by 1:00 PM.**

Detailed description of tent and related accessories required is provided in **Annexure I** which can be used for preparing the financial bid.

Terms and conditions

1. The bid shall remain valid for a period of one year which may be further extended to another year. The institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid.
2. The college, at its discretion, may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
3. The institute also reserves the right of splitting the items within two or more contractors for placement of order.
4. Bidder is advised to visit the site to fully understand the area and ascertain the difficulties that may be encountered during execution of works and for obtaining all information for himself on his own responsibility that may be necessary for preparing the bid and entering into Contract. The site visits shall be entirely at bidder's own expense. Once the bid is submitted, it will be presumed that the bidder has visited the site and no changes will be entertained in the quotation.
5. The successful Bidder shall insure all the materials for transit upto destination & during the rented period & removing the all materials & clearing the site. The rate quoted by the firm shall be inclusive of complete all such charges.
6. The bidder & his/her authorized representative/ supervisor are responsible for ensuring the workers comply with the safety rules at work & use of safety harness.
7. Payment terms: Full and final payment will only be made after the completion of services and on submission of a satisfactory report in this regard. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after deducting the TDS as applicable. The bidder should provide the correct account details in the financial bid for the same.

8. The quoted price shall be inclusive of GST, Sales Tax, Service tax and all other taxes (if applicable).
9. The Financial bid should be submitted in a sealed envelope. On top of the envelope, "**Quotation for Hiring of tent and other accessories**" should be duly super-scribed. The sealed quotations may be sent to the office of the **Principal, Sri Guru Tegh Bahadur Khalsa College**, Arts Faculty Rd, University Enclave, New Delhi, Delhi 110007.



Prof. (Dr.) Gurmohinder Singh
(Principal)

Principal
S.G.T.B. Khalsa College
University of Delhi, Delhi-7

Annexure I

Financial Bid

Name of Vendor: _____

Detailed list of tent and accessories required

S.No	Particulars	Amount (in Rs)	Amount (in words)
1.	15 tents to cover open ground area of 90 ft X 54 ft, curtain, carpet, matting, chairs, sofa, table		
2.	Big Stage using Pipe 16 ft X32 ft with Ramp, carpetting		
3.	Sound system with mike, mixer full sound and column speakers		
4.	15 tents to cover open ground area of 90 ft X 54 ft, curtain, carpet, chairs, white sheets (for Founder's Day function)		
5.	Tent enclosure of 18 ft X 36 ft with chairs, sofa, table (for Sports day)		

6.	Stage using Pipe 16 ft X32 ft with Ramp, Sound system with mike, mixer full sound and column speakers, chairs, sofa, table, carpet, matting (for NCC day)		
7.	Stage using Pipe 32 ft X 40 ft with Ramp, Sound system with mike, mixer full sound and column speakers, chairs, sofa, table, carpet, matting, shed (for lashkara)		
8.	One Chunni Decoration for BBC (35 ft X 25 ft)		

Signature and Stamp: