

# SRI GURU TEGH BAHADUR KHALSA COLLEGE UNIVERSITY OF DELHI

*Arts Faculty Rd, University Enclave, New Delhi, Delhi 110007*

Ref. No.: SGTB/ADMIN/

Dated: 10/02/2025

## Quotation inviting notice for catering services

Sealed Quotations are invited from bonafide and experienced catering service providers to provide services at Sri Guru Tegh Bahadur Khalsa College for a period of one year. The sealed bids in given format should reach the office of the undersigned on or before the due date & time of submission.

Catering services is required for the following meal packages:

1. Lunch
2. Lunch with High tea and tea
3. Langar lunch
4. Refreshment packs

Detailed menu for each meal package is provided in Annexure 1 which can be used for preparing the financial bid.

### Terms and conditions

1. The bid shall remain valid for a period of one year which may be further extended to another year. The institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid.
2. The institute at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
3. The institute also reserves the right of splitting the items within two or more contractors for placement of order.
4. The service provider shall arrange for any special type of equipment and apparatus, if required for catering service, at his own cost. Also the cost of bottled water, napkin, high quality ceramic cutlery and professional service staff should be included in the quote.
5. Payment terms: Full and final payment will only be made after successful Catering Services and on submission of a satisfactory report in this regard. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after deducting the TDS as applicable. The bidder should provide the correct account details in the financial bid for the same.
6. The quoted price shall be inclusive of GST, Sales Tax, Service tax and all other taxes (if applicable).

The Financial bid should be submitted in a sealed envelope. On top of the envelope, "Quotation for catering service" should be duly super-scribed. The sealed quotations may be sent to the office of the Principal, Sri Tegh Bahadur Khalsa College, North Campus, Delhi 110007 on or before 17<sup>th</sup> February 2025 latest by 1:00 pm.



Prof. (Dr.) Gurmohinder Singh  
(Principal)

Principal  
S.G.T.B. Khalsa College  
University of Delhi, Delhi

### Financial Bid

Name of Vendor: \_\_\_\_\_

#### Detailed list of items for meal packages

S. No	Meal Package	Meal Items	Rate Per PAX (in Rs)	Rate in words
1.	<b>Lunch 1</b>	2 veg dish + 1 dal + Rice + chapati/naan/ Lacha prantha + Raita item + Salad condiments + dessert + water		
2.	<b>Lunch 2</b>	Bedami Puri + aloo subzi + Salad+ dessert + water		
3.	<b>Additional for Lunch 1/2 with High tea and tea</b>	<b>High tea:</b> Tea/Coffee, 1 fry snack + 2 non fry snack + Chips + water <b>Tea:</b> Tea + Assorted biscuit + chips + water		
4.	<b>Lunch 3</b>	Rajma / kadhi pakora + Rice + Amritsari Kulcha + Salad + Amritsari Channa + dessert+ water		
5.	<b>Langar lunch</b>	1 Veg dish + 1 Dal Aloo + Parantha + Salad + dessert + water		
6.	<b>Refreshment pack</b>	3 fry/non fry snack + wafer + 1 dessert		

**Signature and Stamp of bidder/firm**