

**SRI GURU TEGH BAHADUR KHALSA COLLEGE  
UNIVERSITY OF DELHI**

*Arts Faculty Rd, University Enclave, New Delhi, Delhi 110007*

Ref. No.: SGTB/ADMIN/

Dated: 28/03/2025

**Quotation inviting notice for Trophy supply**

Sealed Quotations are invited from bonafide and experienced Trophy suppliers to provide services at Sri Guru Tegh Bahadur Khalsa College. The sealed bids in given format should reach the office of the undersigned on or before the due date & time of submission.

Detailed description for each trophy is provided in Annexure 1 which can be used for preparing the financial bid.

**Terms and conditions**

1. The bid shall remain valid for a period of one year which may be further extended to another year. The institute may accept or reject any or all bids in part or in full without assigning any reason and does not bind itself to accept the lowest bid.
2. The institute at its discretion may change the quantity, upgrade the criteria, and drop any item or part thereof at any time before or after placement of the order.
3. The institute also reserves the right of splitting the items within two or more contractors for placement of order.
4. Payment terms: Full and final payment will only be made after receipt of the trophies and on submission of a satisfactory report in this regard. The payment will be made to the firm at any Bank Account maintained in India by way of NEFT/RTGS after deducting the TDS as applicable. The bidder should provide the correct account details in the financial bid for the same.
5. The quoted price shall be inclusive of cartage, GST, Sales Tax, Service tax and all other taxes (if applicable).
6. Liquidated Damage: - If the supplier fails to deliver the trophies ordered on or before the stipulated date, the college reserve the right to cancel the order.
7. Quantity may be increase or decrease as per program requirement.

The Financial bid should be submitted in a sealed envelope. On top of the envelope, "Quotation for Trophy supplier service" should be duly super-scribed. The sealed quotations may be sent to the office of the Principal, Sri Tegh Bahadur Khalsa College, North Campus, Delhi 110007 on or before 10<sup>th</sup> April, 2025 latest by 5:00 pm.



Prof. (Dr.) Gurmohinder Singh

(Principal)

प्राचार्य/Principal  
श्री गुरु तेग बहादुर खालसा कॉलेज  
Sri Guru Tegh Bahadur Khalsa College  
दिल्ली विश्वविद्यालय/University of Delhi  
दिल्ली-११०००७/Delhi -110007

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**Financial Bid 2025-2026**

**COMPARATIVE STATEMENT FOR Trophy**

S.No.	Type of trophy with specification with size	Approximate quantity	Rate (Rs.) per unit
1	Trophy Big Size , Wooden Plaque Rectangle shape Maroon color with PU finish size 9x11 inches with decorative antique finish frame with standing and wall hanging support and digital Printing on golden plate	105	
2	Trophy Medium Size , Wooden Plaque Square shape Corner cut Design Maroon color with PU finish size 9x9 inches with decorative golden Sheet with standing and wall hanging support and digital Printing on golden plate	50	
3	Trophy Big Size with stand for 25 yrs & 35 yrs of service awards. Wooden Trophy With Wooden Base PU Finish Wood with Golden Sculptured decorative panel size 9x11 inches connecting with 2 golden plating candy with silver plate digital printing	15	
4	Trophy small for ECA student office bearers, Wooden trophy with wooden base PU finish decorative shield cut design maroon color with digital printing on golden plate size 7.5x4.5 inches	250	
5	College all rounder Award and other special awards, Spl. ABS trophy ( gold plating) with spl. round base golden star printing on base with crystal ball Height 13 inches	2	
6	College all rounder Award and other special awards, Spl. Metal Trophy with golden+silver plating pole type (wooden Base black matt Finish) With decorative golden star and 2 golden rods and on top height 12-14 inches, brush satin finish on pole	2	
7	Award for Student Union office bearer Metal Trophy with golden+silver plating pole type (wooden Base black matt Finish) With decorative golden balls and crystal diamond on top height 12-14 inches	5	

\*Quantity may be increase or decrease as per program requirement.

*Sun. 11-11*

प्राचार्य/Principal  
श्री गुरु तेग बहादुर खालसा कॉलेज  
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