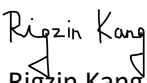


Academic Affairs Committee Report

(December 2023 onwards)

1. The Academic Affairs Committee held regular meetings with the Principal and Department Conveners to deliberate upon several issues,
 - An informal meeting of members of the Committee was held on February 29, 2024 to discuss future course of action.
 - A meeting of Committee members with the Principal was held on April 18, 2024 to discuss VAC assessments, EVS examination and modalities regarding choice of SEC/VAC subjects for the upcoming academic session.
 - The Committee, on April 18, 2024, also met with faculty members of different departments teaching SEC papers to disseminate information on modified SEC curricula and continuous assessment as received from the University.
 - A meeting of the Committee members with the Principal was held on June 12 and June 18, 2024 to discuss SEC and VAC options for the upcoming semester.
 - A meeting of the Principal with the Committee and Department Conveners was held on June 19, 2024 to discuss SEC/VAC options floated by individual depts. A comprehensive list of the options was compiled and shared with Convener, Workload Committee.
 - A meeting of the Committee with the Principal was held on August 6, 2024 to apprise him of the work done by the Committee and discuss relevant issues.
 - A meeting of the Committee with the Principal was held on December 16, 2024 to discuss issues related to re-assessment of students in complete CA based subjects. The Principal recommended forming an Internal Assessment Moderation Committee which would coordinate with the Academic Affairs Committee.
 - A meeting of the Committee with the Principal and Department Conveners was held on February 7, 2025, to get an update on the student strength in Research Methodology paper by various departments.
2. The Committee members regularly shared academics related notifications and information emanating from the University with the students and faculty members and handled queries from students and guided them accordingly.


Ms. Rigzin Kang (Convener)

**Annual Report of Garden Committee
(2024-2025)**

Garden Committee (2024-2025)

Convener: Dr. Preeti Kaur

Co-Convener: Dr. Anjana Sagar

Members:

Prof. Inderdeep Kaur

Dr. Gurpreet Kaur

Dr. Gurjeet Kaur

Dr. Priyanka Srivastava

Dr. Harmeet Kaur

Dr. Rajwant Kaur

The Garden Committee of the college is committed towards the maintenance of greenery and enrichment of biodiversity of the college. To maintain the greenery and beautification of the college following activities were carried out:

Introduction of plant species:

The Garden committee introduced a variety of ornamental, foliage and medicinal plants such as croton (*Codiaeum variegatum*), motia (*Jasminum* spp.), birkin (*Philodendron* spp.) fig (*Ficus carica*), baheda (*Terminalia bellirica*), *Zamia*, *Cordyline terminalis*, lemon grass (*Cymbopogon flexuosus*), ajwain plant (*Plectranthus amboinicus*), snake plant (golden *Sansevieria*) and many xerophytes such as milk bush (*Euphorbia tirucalli*), Chinese grass (*Lepidosperma effusum*) and *Crassula ovata* to the rockery of the college campus.

Plantation Drive:

Tree plantation was also carried out to commemorate Parkash Purab of Sri Guru Har Rai Sahib ji near Gurdwara Sahib of college campus on February 22, 2024. Tulsi plantation drive was organized by the Department of Botany at Sri Guru Har Rai Botanical Garden on 10th September, 2024. Students and faculty participated in Tulsi plantation drive with great enthusiasm. Prakash Purab of Sri Guru Har Rai Sahib Ji was celebrated on 10th February, 2025. Faculty non-teaching staff and students of college actively took part in the celebration.

The Gardeen Committee also provided potted plants on events as organized by various Societies of the College.

Achievements:

The College Garden Committee, faculty and students participated in the 66th Annual Flower Show organised by the University of Delhi on 1 March 2024, through various competitive entries and won “First Prize” in the Standee making competition on the theme, Women nurturing nature- A

celebration of synergy and sustainability, prepared by faculty member Dr. Rajwant Kaur and Dr. Lakhvinder Kaur and student Gursimar Kaur.

During the 67th Annual Flower Show held on 28 February, 2025, SGTB Khalsa College faculty and students won “Third Prize” in the Selfie Point Decoration competition on the theme, “Crafting with Nature, Flora in Indian Handloom” prepared by faculty members, Ms. Armeen Kaur Ahuja, Dr. Ravinder Kaur, Dr. Deepali Joon and Rajwant Kaur and students, Kashish Tiwari, Anya Dubey, Kristy Rana, Jaskirat Kaur, Kashish Tyagi, Jasmeet Kaur and Anshika Awasthi. Students also participated in “Tying Khadi Turban” and “Dhoti with Taant Saree” under the Handloom Fabric Draping competition.

Garden Committee of SGTB Khalsa College also participated in the various exhibitor’s entries of potted plants and secured prizes under category- ‘A’ (class I, annual potted flowering plants) and category- ‘C’ (class VI, bulbous potted flowering plants). The committee won “Second Prize” and “Third Prize” for the Double *Dahlia* and *Lily* flowering plants respectively and highly commended prize for Groundsel (*Cineraria*) and White stock (*Mathiola*) potted flowering plants under category- ‘A’ during the 67th Annual Flower Show organised by the University of Delhi on 28 February, 2025.

Amount Sanctioned and utilized:

Sanction of Rs.4000/- as Imprest money for the year 2024-25.

Sanction of Rs.40,000/- for purchase of seasonal plants, foliage plants, ornamental plants, succulents, seeds, bulbous plant seedling, pots, compost for college garden, maintenance of garden tools and related expenses.

Sanction of Rs.10,000/- for participation in the 67th Annual Flower Show.

We extend sincere gratitude to our Principal, Prof. Gurmohinder Singh, Vice-Principal, Prof. Harbans Singh and former officiating Principal, Prof. Surinder Kaur for their support and encouragement.

Thank you

Dr. Preeti Kaur
Convener, Garden Committee

The Art and Culture Commiittee was assigned by the Staff council in the meeting held in December 2023. The budget for the socities was already sanctioned for the year 2023-24 by the previous convener.

The session 2024-25 budget was prepared , by me. The grant for societies was 5.8 Lakh . In addition to the mentioned amount, the societies were also given an additional amount during the Annual College festival held in April 2025, was is also attached herewith. The amount for the same was 2.19 Lakh.

Further in a meeting of Principal Sir with all the society converes few modalities were worked out. The minutes of the meeting is too attached herewith for your reference.

Also attached is the list of the various societies under the Umbrella of Art and Culture (ECA- Extra- curricular Activities).

	Societies	Accademic Year-2024-25
1	Ankur	40,000
2	Confero	30,000
3	Ted-X	40,000
4	DADS	30,000
5	Etram	30,000
6	Strokes	30,000
7	Swarang	30,000
8	Pinhole	30,000
9	Acrostics	30,000
10	Junto	30,000
11	Vastram	30,000
12	Chalchitra	30,000
13	Enactus	20,000
14	TeghPreneurs	20,000
15	KCG	20,000
16	180 Degree Consulting	20,000
17	CDF Khalsa	20,000
18	Khalsa Street	20,000
19	Finwisory	20,000
20	Rotract	20,000
21	Gurmukhi Kendra Fateh	40,000
	TOTAL	580,000

ECA Societies - 2025 Lashkara Budget

Society	Fund
Ankur	30,000
Etram	old funds
Strokes	10,000
Swarang	old funds
Pinhole	10,000
Acrostics	20,000
Vastram	6000
Chalchitra	old funds
Confero	20,000
DADS	24,000
Enactus	old funds
TeghPreneurs	5000
KCG	2000
180 Degree Consulting	6000
CDF Khalsa	old funds
Khalsa Street	
Finwisory	3000
Rotract	5000
Divinty	30,000
Bhangra	30,000
NSS	8000
Lakshay	10000
TOTAL	219,000

A meeting of the Conveners for the ECA Societies was held on Wednesday, the **23rd October 2024**, at 12.15 PM in the Principal's Office.

The following points were discussed for the smooth functioning of the societies and its various events.

1. The Conveners of the societies gave a brief introduction to the house about their respective society- KCG , 180 degree consulting, Enactus, Finvisory, Rotract.
2. The budget of the various societies submitted to the Principal for approval. The house also thanked Sir, for the increase in the budget of cultural societies.
3. The Conveners of the Societies to have a term of 4 years, as the Convener of the Society.
4. The societies to :
 - i) To constitute their team involving co- conveners, members and advisory board (if any) for the smooth functioning of the society.
 - ii) A brief report about their Society Logo, Aim/Purpose, Objectives, Functioning, Team members (Teachers and Core student members), along with Achievements and any past alumini to be submitted to ECA- at eca@sgtbkhalsa.du.ac.in to be used for Website as well as Social Media Page.
 - iii) Organize 1 event per semester.
 - iv) A designated week to be decided for next odd semester events.
 - v) All events done, will be held
“**Under the Aegis of IQAC**” and have to mention the same on all the communication related to event.
 - vi) Conduct their events after 1.30 pm to avoid disruption of classes. Atleast 15 days prior permission to be seeked regarding the dates and venue to avoid any overlap with other events. The same to be informed to Sr. Amarjeet Singh Chahal, PA to Principal. Also inform/mail the same to the ECA Committee.
 - vii) The report of the event along with the pictures and media report (if any) to be mailed to ECA after the event.
 - viii) The expenses on the decoration, stationary, posters, etc to be reduced drastically and use of digital platform to be promoted for the same.
 - ix) To prevent any defacement of the college property including the furniture and walls. And depute few students of the society for the same to take care and return the furniture and equipment (if borrowed from college) back to its source.
 - x) The Convener of Society if on long leave, the Co-Convener takes charge as the Convener to facilitate the seamless function of the society.
5. A sub-committee under Strokes was constituted to **reuse** the decorations of the societies and pass it on for further use to other societies, and economize on the use of stationary. Dr. Inderdeep Kaur Nanda to look into the said sub-committee.

6. Dr. Jagdish discussed his views about a platform on “Policy Discussion Forum”.

The meeting ended with thank you note to the Chair.

- All communication to ECA committee to be done at **eca@sgtbkhalsa.du.ac.in**

Dr. Parminder Kaur Narang

ECA/Art and Culture Convener

Dr. Harbans Singh

Vice-Principal

Dr. Gurmohinder Singh

Principal

	Society	Convener
1	Theatre-Ankur	Dr. Saheeb Kaur
2	Music-Swarang	Dr. Masha (On Leave)
3	Arts-Stroke	Dr. Paramjeet Kaur
4	Photography-Pinhole	Dr. Parminder Kaur
5	Poetry- Acrostic	Prof. Smita Misra
6	Western Dance-Etram	Dr. Poonam Bedi
7	Debate-DAADS	Dr. Tarun Kumar
8	Civil Serv-Junto	Dr. Pawandeep Singh
9	MUN	Dr. Jagdish Singh
10	Video-Chalchitra	Dr. Guntasha Kaur
11	Fashion-Vastrap	Dr. Armeen Kaur
12	Enactus	Dr. Madhu
13	Ted-X	Mr. Ritwick Bhattacharjee
14	E-Cell-TeghPreneurs	Dr. Mansi
15	Khalsa Consulting Group-KCG	Dr. Harshdeep Kaur
16	180 deg Consulting	Dr. Jasdeep Kaur
17	Khalsa Street	Prof. Bhibho Sahoo
18	Finwisory	Dr. Kamaldeep Kaur
19	CDF Khalsa	Ms. Rigzin Kang
20	Rotract	Dr. Ruplai Bhalla Mathur
21	Gurmukhi Kendra Fateh	Dr. Harbans Singh
22	Divinity society	Dr. Harbans Singh
23	Bhangra	Dr. Harbans Singh
24	Gidda Girls	Dr. Harbans Singh
25	Gatka	Dr. Harbans Singh

13-May-2025

Report of the Attendance Committee (Dec-2023 to May-2025)

1. The Staff-Council in its meeting on 11-Dec-2023 elected P.D. Sharma (myself) as the Convener of the Attendance Committee.
2. The Attendance recording for Jan-May-2024, Jul-Nov/Dec-2024, and Jan-May-2025 Semesters for all classes and courses was done on Daily Online Attendance Portal available on <https://acad-sgtb.online/ti> , <https://sgtbkhalsa.online/ti> as well as on the College intranet <http://10.34.1.17/teacher-interface> and <http://10.34.1.107/ti> as per the system started in Jul-2018 on College intranet and extended to Internet in Oct-2020.

3. The compilation of attendance records for each semester was done as per norms as below:

Semester	Class dispersal*	Attendance compiled on	Attendance marks awarded coursewise as per norms	Attendance Displayed on the website
Jan-May-2024	12-May-2024	14-May-2024	17-May-2024	17-May-2024
July-Dec-2024	28-Nov-2024 24-Dec-2024	02-Dec-2024; 27-Dec-2024	03-Dec-2024; 27-Dec-2024	04-Dec-2024; 27-Dec-2024
Jan-May-2025	30-Apr-2025 25-May-2025	02-May-2025; Yet to be compiled	02-May-2025; Yet to be computed	05-May-2025

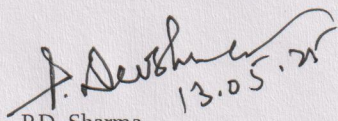
* Dispersal of classes for Semester I/II was on a later date due to delayed start.

The delay in display and award of marks was caused due to a few late-submissions of admissible attendance reliefs by respective convener/incharge in every semester. Any record related complaints of students were promptly addressed, and due rectifications made, if any.

4. The recording of attendance was hampered for a few days on Internet sites due to un-operational Internet Leased Line (un-operational due to non-payment of quarterly bills). The Leased line became altogether unavailable w.e.f Feb-2025 due to College deciding to not pay any further bills. However, the College intranet service kept the processes running albeit increased operational loads for several teachers. The service gradually shrunk further due to expiry of Annual Maintenance Contracts (AMC) of Servers in July-2024 and March-2025.

The issue of non-payment of internet leased line bills and non-maintenance of servers was discussed several times with the College Principal, who believes this service should be discontinued altogether being wasteful expense, even though enough funds collected from students for the purpose were available all through. As the matter stands now, the service even on College intranet will be operated only till the end of current Semester, and discontinued after that. Fortunately, some of the servers are still operational despite no-maintenance and high temperatures and I hope we will make it to the end.

5. I thankfully acknowledge the diligence of my colleagues in marking daily attendance of students online despite some disruptions in the service, and accommodating late additions to student-lists for optional courses which we have not been able to contain despite our best efforts, since University keeps extending dates, and no rules exist to enforce timely response from the students.



P.D. Sharma
Convener

Attendance Committee (2023-24, 2024-25)

Calendar Committee Report

- Staff Council in its meeting on December 11, 2023 elected Dr. Gaganjot Singh as the convener of Calendar Committee.
- The Committee comprised of the following Faculty members who were in charge of collecting Information from the following Department and Societies:

Prof. Harbans Singh (Vice Principal) – Department of Punjabi, Gatka & Bhangra Society

Dr. Tarun – Department of Political Science & History, Junto, Fine Arts and MUN Society

Dr. Harpreet Singh Raina - Department of Zoology, Botany and Chemistry, NSS & Student Union

Dr. Kanwaljeet Kaur – Department of Hindi & BA Program, Chalchitra and Acrostics Society

Dr. Inderpreet Singh – Department of Physics, Electronics and Computer Sciences, Enactus and Strokes Society

Mr. Ritwick Bhattacharjee – Department of English, Mathematics and Physical Education, TED, Sports and Dramatics Society

Dr. Kawaljeet Kaur – Department of Punjabi, Divinity and Girls Folk Dance Society

Dr. Gunveen Kaur – Department of Commerce, Economics and BBE, Teghpreneurs, Pinhole and Swarang Society

- Committee held 4 meetings with the members to discuss, exchange and distribute the load of Information Collection from various Departments and Societies of the college.
- Attached Calendar of Events – 2024-25.
- I acknowledge the contribution of my colleagues who actively participated in keeping track of the events organized by the Various Departments and the College Societies.

- **Suggestion For Future:** At present there is no centralized process of reporting any Events that are being organized by different Departments and Societies in the College. As a result, In its current mode, Calendar Committee's role is limited to only keeping a track for all the events being organized at multiple levels for the purpose of providing compiled information only. However, in my humble opinion Calendar Committee can provide more fruitful organization of events by promoting events to interested students and faculty members if the events organized are reported to the Calendar Committee well in advance or as and when they are planned.

It may also organize the availability of rooms/ halls if such information is provided and it will prevent the venue overlapping issues for events that are taking place on the same day if the events are reported and may suggest alternate dates/ Venues if centralized information is available.

Dr. Gaganjot Singh

Sri Guru Tegh Bahadur Khalsa College

University of Delhi



Calendar of Events - 2024 -25

JULY 2024		AUGUST 2024		SEPTEMBER 2024		OCTOBER 2024						
1	M	1	Th	Classes Begin: Semester III & V		1	Tu	Physics- Sparks - Visit to CSIR-NPL Department of Botany - "Unlocking the Art of Writing Popular Science Pieces"				
2	Tu	2	F			2	M	2	W			
3	W	3	Sa			3	Tu	3	Th	Pinhole - "Film making and Photography Workshop"		
4	Th	4	Su			4	W	RAAH - Orientation Program & Teacher's Day Celebration Firdaus - Orientation Program Ankur - Street Play - Chakravyuh		4	F	
5	F	5	M			5	Th	5	Sa	Rotaract - Cultural Letterhead Exchange		
6	Sa	6	Tu			6	F	Aakriti - Orientation Program		6	Su	Dastaan - Elections Rotract- Virasat -E-Dilli Tour & Quiz
7	Su	7	W			7	Sa			7	M	Comsoc - "ComTalk" on Softskills "How to Improve Employability in Students"
8	M	8	Th			8	Su			8	Tu	POLIS - Oath Taking Ceremony
9	Tu	9	F	CNN News18 - Voices of Freedom		9	M	ICC - Gender Sensitization Sessions Aakriti - World Animal Day Election of Aakriti Office bearers Department of Botany - Talk "Ek Kadam Arogata Ki Or"		9	W	Department of Punjabi & English - Literary Translation workshop
10	W	10	Sa			10	Tu	Hindi Week - Inter-College Quiz Competition Folk Dance Bhangra - Orientation Program NSS - Annual Donation Drive - Khwahish		10	Th	Firdaus - Literary Translation Workshop
11	Th	11	Su			11	W	NCC - Honoring the Martyrs of Battle of Saragarhi Hindi Week - Poem Recitation		11	F	
12	F	12	M			12	Th	Hindi Week - Extempore Speech		12	Sa	
13	Sa	13	Tu			13	F			13	Su	
14	Su	14	W			14	Sa	Hindi Week - Challenges and Career Opportunities in Hindi" POLIS - Elections of Office bearers Ankur - Anti ragging Initiative - Flash Mob		14	M	KCG - Orientation Program
15	M	15	Th	NCC -Independence Day Celebration		15	Su	Inkspire - Qafila-e-Irfan - "Echoes of Sufi Wisdom & Mystical Literature		15	Tu	Khel Utsav Department of Mathematics - ICMSA International Conference on Mathematical Sciences and its Applications
16	Tu	16	F			16	M			16	W	Khel Utsav Department of Mathematics - ICMSA International Conference on Mathematical Sciences and its Applications
17	W	17	Sa			17	Tu			17	Th	Department of Mathematics - ICMSA International Conference on Mathematical Sciences and its Applications
18	Th	18	Su			18	W	Ecoclan - World Ozone Day - 2024		18	F	Confero - Orientation Program
19	F	19	M			19	Th	Physics- Sparks - Orientation Program		19	Sa	RAAH BBE - Freshers Welcome "Elenitya"
20	Sa	20	Tu			20	F			20	Su	180 Degrees Consulting - Financial Consulting
21	Su	21	W			21	Sa	Dastaan - Anveshan		21	M	Vastram - Lecture Series
22	M	22	Th			22	Su			22	Tu	ICC- Training Session of internal Complaints Committee Vastram - Phulkari Workshop 180 Degrees Consulting - CaseCrux
23	Tu	23	F			23	M	Rajbhasha Saptah - Series of Lectures		23	W	Vastram - Phulkari Workshop Department of Botnay - Visit to Tughlaqabad Biodiversity park
24	W	24	Sa			24	Tu	Rajbhasha Saptah - Series of Lectures		24	Th	Rotaract Orientation Program
25	Th	25	Su			25	W	Rajbhasha Saptah - Series of Lectures		25	F	
26	F	NCC - Kargil Vijaydiwas Rajat Jayanti	26	M		26	Th			26	Sa	
27	Sa		27	Tu		27	F	Junto- Seminar "How to score 440+ in GS" Ankur - Workshop on masterclass with Akarsh Khurana		27	Su	Mid Semester Break
28	Su		28	W		28	Sa			28	M	Anhad - Parkash Purab Sri Guru Nanak Dev Ji Mid Semester Break
29	M	Commerce Society - Launch of "Bizgeist"	29	Th	Classes Begin: Semester I Orientation Program Vastram - Tabloid Release - Understanding Post Colonial India	29	Su	Rotaract ACE CAT Masterclass		29	Tu	Mid Semester Break
30	Tu		30	F	Rotaract - Project Parivartan Rotaract - Pararambh - Critical Thinking Workshop	30	M	Junto - Pre Recruitment Orientation		30	W	Mid Semester Break
31	W		31	Sa	POLIS - Orientation Program - Explore the World of Politics					31	Th	Mid Semester Break

NOVEMBER 2024		
1	F	Mid Semester Break
2	Sa	Mid Semester Break
3	Su	Mid Semester Break
4	M	Classes Begin: Semester I, III & V
5	Tu	
6	W	
7	Th	
8	F	TEDx - ASTRA - A celebration of resilience, creativity and the unparalleled strength of Women
9	Sa	
10	Su	
11	M	ECOTRYST - An Introduction to Behavioural and Experimental Economics
12	Tu	Department of Hindi - International Seminar on Sahitya ki Shati Upastithi
13	W	MANVIKI - Heritage Walk
14	Th	Department of Botany - Realm of Pollination and Flowers
15	F	
16	Sa	
17	Su	TEGH - Gatka Performance at Indira Gandhi Stadium at Kids Carnival
18	M	Ankur - Stage Performance "Final Solutions" RAAH - Seminar on "Exploring Actuarial Sciences - A Journey with IAI"
19	Tu	Inkspire -Panel Discussion "Invoking Gods and Goddesses: Interpreting Mythology and Its Evolution through Indian Literature"
20	W	
21	Th	KCG - Case Hunt 2.0
22	F	
23	Sa	
24	Su	
25	M	180 Degree Consulting - Consultant Accelerator Program Commerce Society - Think - O - Quest 3.0
26	Tu	Fateh - Lecture by dr. Charanjit Singh Shah on theme of Kirat - Path to Success FinWisory - FinOrate 2.0 "The Finance Dialogue"
27	W	Dastaan - Visit to National Museum & Purana Qila Department of Political Sciences - ADHIKAAR 24
28	Th	Department of Political Sciences - ADHIKAAR 24 Dispersal of Classes: Semester III & V
29	F	
30	Sa	

DECEMBER 2024		
1	Su	
2	M	
3	Tu	
4	W	
5	Th	College Founder's Day Punjabi Department - Martyrdom of Sri Guru Tegh Bahadur Ji
6	F	
7	Sa	
8	Su	
9	M	
10	Tu	Theory Examination: Semester III & V
11	W	
12	Th	
13	F	
14	Sa	
15	Su	
16	M	
17	Tu	
18	W	
19	Th	
20	F	
21	Sa	
22	Su	
23	M	
24	Tu	Dispersal of Classes: Semester I
25	W	
26	Th	Punjabi Department - 'Safar-e-Shahadat' & Kirtan Samagam
27	F	
28	Sa	
29	Su	Winter Break: Semester III & V
30	M	Winter Break: Semester III & V
31	Tu	Winter Break: Semester III & V

JANUARY 2025		
1	W	Winter Break: Semester III & V
2	Th	Classes Begin: Semester IV & VI
3	F	
4	Sa	
5	Su	
6	M	Theory Examination: Semester I
7	Tu	
8	W	
9	Th	
10	F	NSS - National Youth Festival 2025
11	Sa	NSS - National Youth Festival 2025
12	Su	NSS - National Youth Festival 2025
13	M	
14	Tu	
15	W	
16	Th	Anhad - Prakash Purab of Sri Guru Gobind Singh Ji
17	F	
18	Sa	
19	Su	
20	M	
21	Tu	
22	W	
23	Th	
24	F	Student Union - College Fresher's Party Department of Botany - Lecture "Harnessing Arbuscular Mycorrizal Fungi for Susntainable Production of Medicinally Valuable Secondary Metabolites"
25	Sa	Winter Break: Semester I
26	Su	NCC - Republic Day Celebration
27	M	Classes Begin: Semester II
28	Tu	
29	W	RAAH - Seminar on "Evolving Financial Markets & Derivatives" NSS & Delhi Police - Self Defence Camp
30	Th	NSS & Delhi Police - Self Defence Camp
31	F	Firdaus - Career Guidance Workshop

FEBRUARY 2025		
1	Sa	Department of Electronics - Seminar on Digital Signal Processing in Manipulating Audio Signals
2	Su	
3	M	RAAH - Inter-college BBE MockStock Competition
4	Tu	Aakriti - Cancer Day Celebration & Cancer Awareness Drive
5	W	
6	Th	Sahibzada Zorawar Singh & Sahibzada Fateh Singh T20 Cricket Tournament Inaugral (Feb 6 - Feb 28)
7	F	Department of History, Punjabi & Political Sciences - A Talk on Partition Chronicles and Meet the Author Daastan - Seminar on "Colloquy on Partition Chronicles"
8	Sa	
9	Su	
10	M	Department of Music - Basant'-The Music Festival,
11	Tu	Robroo Theatre Group, Vijay Suri Foundation and SGTB Khalsa College - Parwaaz - Play Competition
12	W	
13	Th	Pinhole - Photography Workshop - Insight Manviki - The Novel as an Art Form
14	F	Department of Punjabi - Conversation with Sahitya Akademi Awardee - Paul Kaur "Sun Gunwanta Sun Budhwanta"
15	Sa	
16	Su	Inkspire - Cultural Outing - "Play Umrao Jaan"
17	M	GCR Committee - I'm Unstoppable Department of Commerce -Business Conclave 2025
18	Tu	Department of Commerce -Business Conclave 2025
19	W	Gandhi Study Circle - Lecture on "Relevance of Tolerance nad Co-Existence: perspective on Gandhi in Contemporary Times"
20	Th	
21	F	
22	Sa	NCC Annual Fest - Fateh
23	Su	
24	M	
25	Tu	
26	W	
27	Th	Teghpreneurs - Startup Expo
28	F	Sahibzada Zorawar Singh & Sahibzada Fateh Singh T20 Cricket Tournament Final Department of Physics - Visit to Inter University Accelerator Center Teghpreneurs - Startup Expo Finbuzz 3.0 - Resume Building & Interview Success

MARCH 2025		APRIL 2025		MAY 2025		JUNE 2025	
1	Sa	1	Tu	1	Th	1	Su Summer Vacations: Semester IV & VI
2	Su	2	W Anhad - Anhadnaad25	2	F	2	M
3	M	3	Th Lashkara 2025	3	Sa	3	Tu
4	Tu	4	F Lashkara 2025	4	Su	4	W
5	W	5	Sa Lashkara 2025	5	M	5	Th
6	Th ICC - Period Pain Simulation Event - "Embrace your True Self"	6	Su	6	Tu	6	F
7	F	7	M	7	W	7	Sa Theory Examination: Semester II
8	Sa	8	Tu SGTB Khalsa College , ARSP & DRRC - Short Term Course on Indian Diaspora: Interdisciplinary Perspectives	8	Th	8	Su
9	Su Mid Semester Break: Semester II, IV & VI	9	W	9	F	9	M
10	M Mid Semester Break: Semester II, IV & VI	10	Th	10	Sa	10	Tu
11	Tu Mid Semester Break: Semester II, IV & VI	11	F	11	Su	11	W
12	W Mid Semester Break: Semester II, IV & VI	12	Sa	12	M	12	Th
13	Th Mid Semester Break: Semester II, IV & VI	13	Su	13	Tu Theory Examination: Semester IV & VI	13	F
14	F Mid Semester Break: Semester II, IV & VI	14	M	14	W	14	Sa
15	Sa Mid Semester Break: Semester II, IV & VI	15	Tu	15	Th	15	Su
16	Su Mid Semester Break: Semester II, IV & VI	16	W Inkspire - End as Beginning: Evaluating Narrative Closures and Subversions	16	F	16	M
17	M Classes Begin: Semester II, IV & VI	17	Th Baba Deep Singh Tournament: Basketball and Hockey Feb 17-25	17	Sa	17	Tu
18	Tu	18	F	18	Su	18	W
19	W	19	Sa	19	M	19	Th
20	Th Center for Partition Studies & SGTB Khalsa College - Revisiting Partition – 1947: Historical, Sociological, Cultural, and Political Perspectives	20	Su	20	Tu	20	F
21	F NSS - Special Camp and "Daan Utsav"	21	M	21	W	21	Sa
22	Sa	22	Tu	22	Th	22	Su
23	Su	23	W	23	F	23	M
24	M	24	Th	24	Sa	24	Tu
25	Tu	25	F	25	Su Dispersal of Classes: Semester II	25	W
26	W	26	Sa	26	M	26	Th
27	Th NSS & Rekhi Foundation - Seminar "Is Your Monkey Brain Making you Unhappy"	27	Su	27	Tu	27	F
28	F Department of Commerce - ComTalk - "Orientation cum Vision for 4th Year Programme"	28	M	28	W	28	Sa
29	Sa Swarang - Mridang Confero - 9th MUN Conference	29	Tu	29	Th	29	Su Summer Vacations: Semester II
30	Su Confero - 9th MUN Conference	30	W Dispersal of Classes: Semester IV & VI	30	F	30	M
31	M			31	Sa		

Report of Canteen Committee

Amandeep Singh (Convenor, Canteen Committee)

Members

Mr. Gurkirpal Singh

Dr. Anupreet Kaur Mokha

Dr. Bunny Singh Bhatia

Dr. Jagdish Singh

Pawandeep Singh

Dr. Gagandeep Kaur

Dr. Paramjit Kaur

The Canteen Committee, formed during the staff council meeting on 11th December 2023, hereby presents its annual report detailing the work undertaken during the year.

1. Renewal of Nescafe Agreement:

The Committee evaluated the performance of the Nescafe outlet and found it satisfactory, recommending the renewal of the agreement. Prior to renewal, the outstanding dues were reviewed, and it was discovered that the college had not raised the electricity bill since August 2022. As a result, the Committee recommended that the caretaker issue a demand bill amounting to Rs. 80,100. The Nescafe outlet vendor has agreed to settle the dues and paid Rs. 25,000 via cheque, requesting a three-month period to clear the remaining balance. The College has agreed to this arrangement.

2. Meetings with Canteen Vendor (Food Point):

The Committee held several discussions with the current canteen vendor, Food Point, and suggested various improvements to enhance the food quality. A specific recommendation was made to include South Indian food and Thali options in the menu. However, after one month, the South Indian food items were discontinued, although the vendor continued offering Thali. To assess the food quality and pricing, the Committee collected feedback from students, which revealed concerns about both the quality and the pricing, with many students deeming the prices excessively high for the food quality. Due to the vendor's reluctance to make any meaningful

improvements, the Committee initiated the re-tendering process. On 9th October 2024, the Committee recommended re-tendering, which was subsequently approved by the College authorities. The tender was published on the government portal on 12th October 2024, and the technical bid was opened on 4th November 2024 at 12:30 p.m. in the Principal's office. After evaluating both the technical and financial bids, the Committee awarded the new tender to Bhupinder Singh of "Ghar Ka Khana."

3. Settlement of Previous Dues and Installation of Electricity Meter:

The Committee observed that the Food Point vendor had not cleared its dues from May 2023 to October 2023. Additionally, no electricity meter had been installed for the canteen area. The Committee took necessary steps to install the meter. The final dues settlement was agreed upon by the College, amounting to Rs. 1,94,500, which has already been received from the Food Point vendor. A notice has been served to the vendor to vacate the premises by 27th December 2024.

Date: 20-12-2024

**Annual Report: Girls Common Room Committee (GCR)
December, 2023 to November, 2024**

Girls Common Room Committee, SGTB Khalsa College was formed in December, 2023, under the Convenorship of Dr Roopam Jasmeet Kaur and five members were also nominated, to ensure an effective and smooth functioning of the committee. With an aim to improve the overall condition and infrastructure of GCR, the members of the committee make frequent visits to note the needs and issues of the students in this regard.

For a better understanding of the prevailing condition of GCR and regular interaction with the female students of the college regarding the same, the committee also selected some female students across courses and academic years as volunteers who may represent the students needs at large and may act as a constructive connecting link between the students and the committee.

No sanctioned as been availed by Girls Common Room Committee in the last academic year,i.e. 2023-24. Having noted and collated the issues as best as possible, the committee has submitted an application with a list of proposals to the Principal for his kind consideration.

With the cooperation of the college authority, the committee looks forward to make GCR a wholesome and more welcoming place for our female srudents.

Submitted by:

Dr Roopam Jasmeet Kaur

Convenor,

Girls Common Room Committee,

SGTB Khalsa College, DU, Delhi.

M: 9818177056

13-May-2025

Report of the Internal Assessment Committee (Dec-2023 to May-2025)

1. The Staff-Council in its meeting on 11-Dec-2023 elected P.D. Sharma (myself) as the Convener of the Internal Assessment Committee.
2. The final (moderated) Internal Assessment (IA) and Continued Assessment (CA) for all classes and courses was collected from respective teachers/departments for Jan-May-2024, Jul-Nov/Dec-2024, and Jan-May-2025 Semesters on Daily Online Attendance Portal available on <https://acad-sgtb.online/ti>, <https://sgtbkhalsa.online/ti> as well as on the College intranet <http://10.34.1.17/teacher-interface> and <http://10.34.1.107/ti> as per the system started in Jul-2018 on College intranet and extended to Internet in Oct-2020. Only College intranet was available for Jan-May-2025 Semester due to loss of connectivity to Internet through Jio Internet Leased Line.
3. Consolidated course-wise IA and CA along with marks awarded for the respective Attendance Components as applicable was displayed on the websites as below:

Semester	Class dispersal*	Assessment Computed on	Assessment displayed on sgtbkhalsa.online and acad-sgtb.online	Assessment uploaded on DU website	Paper Records communicated to DU on
Jan-May-2024	12-May-2024	17-May-2024	17-May-2024	May-2024	07-Jun-2024 vd. Letter No. SGTBKC/338
July-Dec-2024	28-Nov-2024; 24-Dec-2024	03-Dec-2024; 27-Dec-2024	04-Dec-2024; 27-Dec-2024	Dec-2024; Dec-2024	07-Jan-2025, vd. Letter No. SGTBKC/1747; 17-Jan-2025 vd. Letter No. SGTBKC/1807
Jan-May-2025	30-Apr-2025 25-May-2025	02-May-2025; to be computed on 27-May-2025	05-May-2025 on sgtbkhalsadu.ac.in; Yet to be posted	Yet to be uploaded; Yet to be uploaded	Yet to be communicated; Yet to be communicated

* Dispersal of classes for Semester I/II was on a later date.

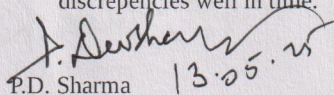
The students were advised to report discrepancy, if any, within 7 days from the date of display as per University Norms. The reported discrepancies were addressed promptly and rectification if any was made. Final Assessment was uploaded to the respective DU portal through our local server application.

4. No calculation or other errors, or missing assessment were reported by the University's Examination Branch, except for the cases where either the student had filled examination form later than our uploading date, or the student had discontinued the course after filling the examination form.
5. It may placed on record that the current University's process of exam-form filling and assessment upload has a serious lacunae:

Earlier the students would submit their exam-form to the College (actually, we generated the form based on the courses registered by the student in the College, including options if any) and after due checking the data was bulk uploaded to the University's application. This process removed any discrepancies and only clean sanitised data was received by the University.

However, in the current system the student fills exam-form directly on DU's Samarth portal and then College is to check for correctness and match with College records. Since the students keep delaying their step in large numbers, College office is under great pressure to complete the checking in very little time, and omissions do happen in some cases. Each such omission where student applies a different option than recorded in the College, the College has to match the Attendance, IA, and CA post-facto, even though classes would have already dispersed, and the student not available/reporting for assessment. This puts the concerned teacher in a fix, and the assessment gets zeros. Later the same student keeps returning back to College with a request to improve the past assessment, though the prevailing rules under UGCF are silent about the procedure to be followed in such a case.

6. I thankfully acknowledge the diligent efforts of my colleagues in completing the process and keeping the deadlines, efforts of the departmental moderation, and contribution to resolving assessment related queries and discrepancies well in time.


P.D. Sharma

Convener

Internal Assessment Committee (2023-24, 2024-25)

Dear Sir/ Ma'am,

Please find below the Annual Report for the year ending 31st December 2024 to be submitted under section 21 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 for Sri Guru Tegh Bahadur College, University Of Delhi, Delhi 110007.

No. of complaints received	02
No. of complaints resolved within 90 days	02
No. of workshops/awareness programs against sexual harassment carried out	05
Nature of action taken by the employer	As recommended by ICC
Display of Billboard	At entrance

We have brought the issue of poor staff attendance in ICC-organized awareness programs to the principal's attention and we hope that the attendance will improve in future.

Further, the principal has assured us that the ICC will be provided with a dedicated room for meetings and necessary resources, including a computer and printer.

Rachan Sareen

Presiding Officer

Internal Complaints Committee

Proctorial Board and Anti-Ragging Committee Report

The proctorial board and anti-ragging cell of the S.G.T.B. Khalsa College, University Delhi held regular meetings with the Principal, concerned police officials and University Authorities to maintain a conducive environment for smooth conduct of all programmes/activities in the college during session 2023-2025. That are as below;

- Proctorial Board held regular meetings to assess the preparation and safety measures during DUSU elections as well as annual cultural festival of the college - LASHKARA.
- Further, regular meetings were also held with the concerned police officials and the University Authorities.
- On 14th September 2024, a flashmob was conducted within the college premises to promote awareness about the anti-ragging. The aim was to underline the significance of safe and respectful educational environment for students. A strong message of 'zero tolerance policy against ragging' was conveyed through the coordinated movements, dialogues and expressive gestures.
- This anti ragging drive was a collaborative effort of Proctorial Board, Anti Ragging Cell and Theatre Society of SGTB Khalsa College, University of Delhi. For the said program, the sanctioned amount of Rs. 3500/- was spent.
- With the cooperation of college administration and staff members, it was possible for the Proctorial board to conduct the smooth functioning of events.

Submitted by



Ms. Gurvinder Kaur

Proctor

S.G.T.B. Khalsa College,

University of Delhi

Report on Admissions for Academic Year 2024-25

Admission Committee 2024-25

Convener: Prof. Manoj Kumar Nimesh

Co-convener: Ms. Sakeena Shahid

Members:

1. Dr. Gurdeep Kaur Sura
2. Dr. Harpreet Singh Raina
3. Dr. Deepali Joon

The admissions process for the academic year 2024-25 was conducted smoothly and efficiently through the online portal. All admissions were carried out in strict adherence to the University of Delhi's guidelines as outlined in the UG Bulletin of Information (UG BOI-2024).

Key Highlights:

- **Successful Implementation of the Common University Entrance Test (CUET):** The admissions process was streamlined through the use of the CUET 2024, a centralized entrance test across various universities.
- **Seamless Online Application and Verification Process:** The online portal facilitated a smooth application and document verification process for all applicants.
- **Transparent Seat Allocation:** The Common Seat Allocation System (CSAS) 2024 ensured a fair and transparent allocation of seats to eligible candidates.
- **No. of courses:** 19 courses (Humanities, Commerce, and Science), 8 combinations of B.A. (Prog.)
- **No. of total admissions:** 895 (including CUET, PMSSS, and Supernumerary quotas)

Details of category-wise admissions:

Unreserved	Sikh Minority	PwD	CW	Kashmiri Migrant	Sports	ECA	Ward Quota	PM Scholarship	Nominated By Sikkim Government	Orphan	Single Girl Child
419	334	20	20	3	34	6	15	16	1	4	23

We are pleased to report that the collaborative efforts of department conveners and committee members, under the guidance of the Principal, led to a smooth and efficient admission process, ensuring a seamless transition for the incoming batch of students.

Submitted by:

Prof Manoj Kumar Nimesh

Details of course-wise admissions:

Sr.No.	Course	Total Admission
1	B.A. (Hons.) Economics	49
2	B.A. (Hons.) English	48
3	B.A. (Hons.) Hindi	23
4	B.A. (Hons.) History	52
5	B.A. (Hons.) Political Science	59
6	B.A. (Hons.) Punjabi	24
7	B.Com	78
8	B.Com (Hons.)	160
9	B.Sc (Hons.) Botany	25
10	B.Sc (Hons.) Chemistry	18
11	B.Sc (Hons.) Computer Science	49
12	B.Sc (Hons.) Electronics	10
13	B.Sc (Hons.) Mathematics	34
14	B.Sc (Hons.) Physics	26
15	B.Sc (Hons.) Zoology	38
16	B.Sc (Prog.) Life Science	30
17	B.Sc (Prog.) Physical Science with Chemistry	21
18	B.Sc (Prog.) Physical Science with Computer Science/ Informatics Practices	10
19	B.A. (Hons.) Business Economics	50
20	B.A Program (Economics + History)	18
21	B.A Program (Economics + Mathematics)	11
22	B.A Program (Economics + Music)	4
23	B.A Program (Economics + Political Science)	16
24	B.A Program (History + Music)	7
25	B.A Program (History + Political Science)	29
26	B.A Program (Mathematics + Music)	1
27	B.A Program (Mathematics + Political Science)	5
Total		895

Report of Students' Welfare Committee, Dec 2023- 2024 and 2024-2025

Dated: 14th May 2025

Committee members:

- | | |
|-------------------------|-------------------------|
| 1. Dr. Satnam Kaur, | Department of Chemistry |
| 2. Dr. Madhvi Zutshi, | Department of English |
| 3. Dr. Anjana Sagar, | Department of Botany |
| 4. Dr. Madhu, | Department of Commerce |
| 5. Ms. Gaganpreet Kaur, | Department of Economics |
| 6. Dr. Gurjeet Kaur, | Department of Botany |

The Student Welfare Committee held its annual award ceremony on May 7, 2024, honoring forty three students who secured second position in their respective courses with a cash prize, a trophy, and a certificate. Additionally, seven students from Foreign Language courses—French, Spanish, German, Japanese, Korean, and Chinese—were awarded certificates of appreciation. Moreover, seven students were granted merit-cum-means scholarships, instituted by current and retired faculty members, as well as distinguished individuals associated with the college. This event celebrated academic excellence and extended financial support to deserving students, reinforcing the institution's commitment to nurturing talent and promoting educational opportunities.

Committee aimed at ensuring that financial constraints do not hinder students' educational aspirations. On November 8, 2024, an interview process was conducted to identify and shortlist students in need of financial assistance from a pool of 200 scholarship applicants. After a thorough evaluation, scholarships amounting to ₹9,17,000/- (Rupees Nine Lakh Seventeen Thousand only) were awarded to 106 deserving students, enabling them to pursue their studies with greater ease.

To further enhance awareness of available financial aid opportunities, the committee organized an online seminar on December 5, 2024, in collaboration with the Buddy4Study Foundation. The session provided valuable insights into a range of scholarship programs, equipping students with the knowledge and tools to explore and apply for financial assistance. As a result of this initiative, four deserving students were selected as BYPL SASHAKT Scholarship 2024–25 awardees, collectively receiving scholarships worth ₹1,14,000/-.

In addition to supporting economically weaker students, the committee also prioritized the needs of students with disabilities. Twelve ANGEL Devices were procured and distributed to ensure better accessibility and learning support. Furthermore, the Help the Blind Foundation (HTBF) awarded scholarships totaling Rs. 2,10,000/- (Rupees Two Lakh Ten Thousand only) to students under the Persons with Disabilities (PWD) category, benefiting 10 first-year students and 11 second-year students in 2025. On 29th April 2025, an amount of ₹92,400/- was distributed during the Students' Welfare Prize distribution function, along with a trophy and a certificate, to the students who secured the second position.



Convener: Dr. Dharmendra Kumar, Department of Mathematics
Sri Guru Tegh Bahadur Khalsa College, University of Delhi, Delhi-110007

Annual Report (12th Dec 2023-30th April 2025)

Purchase committee

1. The 50 ACs were purchased and installed for Mata GUJARI GIRL'S HOSTEL, SGTB Khalsa College, University of Delhi. The cost of AC'S was Rs 20,00,000 (Twenty Lac Thousand Only). Additional sanction was taken to replace rusted stands and extra copper pipes by the hostel warden.
2. A Printer was purchased and installed for Mata GUJARI GIRL'S HOSTEL, SGTB Khalsa College, University of Delhi and one Network printer for Account Section of the College. The cost of printers was Rs 23995 and Rs 16361.
3. A Sanction of Rs 74,150/- for the office stationery items and Rs 25000/- for A4size paper were sanctioned and items were precured through GEM.
4. The air cooler (in Physics, Chemistry and Main Gates), Water cooler (in Physics, Chemistry and Zoology), exhaust fans (in Chemistry) sanction of Rs 84,000/-, Rs 2,37,440, Rs 87,600/-were sanctioned and purchased.
5. The Fans and Tube lights and electrical material of Rs 45000/- were purchased for class rooms and Labs.
6. Sanction Rs 36,462/- (Thirty-six Thousand Four Hundred Sixty-Two Rupees Only) to purchase of sliding cover with writing Board for interactive display was placed in Governing body for approval and payment of the item. The GB approve it on dated....
7. Rs 1,68,250 to print College Magazine.
8. Rs 68,000/- were sanctioned for tutorial sheets, Rs 24,000 for Dustless chalk and Rs 74,150 for office stationery items were purchased and procured.
9. RS 4000/- for medical register, Rs 1000/- for dusters in library, Rs4000/- for office items Rs 4000/- for A4 size paper and Rs 4000/- for Pasting file.
10. Rs 8500/- for RO for Department of Electronics and Rs. 12000/- for electrical work in Electronics Lab Room No 23.
11. Rs 32000 (Thirty-Two Thousand Only) for tubes, switches, Sockets, chowks, etc.
12. Rs 3000/- (Three Thousand Rupees Only) to purchase of tea Kettle for guards.
13. Rs 4000/- (Four Thousand Rupees Only) to purchase Locks.
14. Rs 4000 (Four Thousand Only) for duty slip and medical cards.
15. Rs 4000 (Four Thousand Only) for Stock Registers.
16. Rs 4000/-for urgent requirement to purchase 4-pin tube lights in staff Room.
17. Rs 3186/-for Digital Signature Certificate (DSC) for principal.
18. Sanction Rs 105,138/- (One Lac Five Thousand One Hundred Thirty-Eight Rupees Only) to purchase Tube light, Choke etc. for physics and Library.
19. Sanction Rs 223,100/- (Two Lac Twenty-Three Thousand One Hundred Rupees Only) to purchase Answer/Tutorial Sheets
20. Sanction of Rs 17,44,000 (Seventeen Lac and Forty-Four Thousand Only) for upgrading 10 classrooms.
21. Sanction Rs 159,400/- (One Lac Fifty-Nine Thousand Four Hundred Rupees Only) to purchase Chairs.
22. Sanction Rs141,700/- (One Lac Forty-One Thousand Seven Hundred Rupees Only) to purchase Podium for class rooms.
23. Rs 98,00,000/-(Ninety Lac Rupees Only) were sanctioned for procurement of lab equipments.
24. Sanction Rs 134900/- (One Lac Thirty-Four Thousand Nine Hundred Only) to Purchase MacBook Air-Midnight for principal Office.
25. Sanction Rs 579033/- (Five Lac Seventy-Nine Thousand Thirty-Three Only) to Purchase computers for Office.
26. Sanction for advance amount of Rs 3000/- (Three Thousand Only) for switch board material.
27. Sanction Rs 35,000/- (Thirty-Five Thousand Only) to Purchase hp-MFP printers for Office.
28. Sanction Rs 95,500/- (Ninety-Five Thousand Five Hundred Only) to Purchase MacBook Air for vice principal Office
29. Sanction Rs 35,000/- (Thirty-Five Thousand Only) to Purchase hp-MFP printers for Vice Principal Office.
30. Sanction Rs 33040/- (Thirty-Three Thousand Forty Rupees Only) to Purchase Laser Light with power adapter and Detector unit for Department of Electronics.
31. Sanction Rs 36934/- (Thirty-Six Thousand Nine Hundred Thirty-Four Rupees Only) to purchase Galonimeter with Optical Bench for Department of Electronics.
32. Sanction Rs 35613/- (Thirty-Five Thousand Six Hundred Thirteen Rupees Only) to purchase wire for Department of Physics.

33. Sanction Rs 35,000/- (Thirty-Five Thousand Only) to Purchase A4 size paper for Office.
34. Sanction Rs 10,000/- (Ten Thousand Only) to Purchase A3 size paper for Office.
35. Sanction Rs 22,500/- (Twenty-Two Thousand Five Hundred Only) to Purchase Stationary Items for Office.
36. Sanction Rs 39565/- (Thirty-Nine Thousand Five Hundred Sixty-Five Only) to Purchase Stationary Items for Office.
37. Sanction Rs 47,000/- (Forty-Seven Thousand Only) to Purchase Office Items for Office.
38. Sanction Rs 40,100/- (Forty Thousand One Hundred Only) to Purchase Office Items for Office.
39. Sanction Rs 28,600/- (Twenty-Eight Thousand Six Hundred Only) to Purchase Office Items for Office.
40. Sanction Rs 20650/- (Twenty Thousand Six Hundred and Fifty Rupees Only) to Purchase
41. Sanction Rs 34409 (Thirty-Four Thousand Four Hundred and Nine Rupees Only) to Purchase Chairs for EDP room and Office.
42. Sanction Rs 37961/- (Thirty-seven Thousand Nine Hundred and Sixty-One Rupees Only) to Purchase VISITOR CHAIR for office and EDP Room.
43. Sanction advance amount sum of Rs 4000/- (Four Thousand Rupees Only) to Purchase First Aid Box for New Girls Hostel.
44. Sanction advance amount sum of Rs 252,000/- (Two Lac Fifty-Two Thousand Rupees Only) to Purchase Compost Machine.
45. Sanction amount sum of Rs 49324/- (Fouty Nine Thousand Three Hundred Twenty Four Rupees Only) to Purchase Fans for the classrooms

Advance Taken and Returned to the Account Branch.

The advance of Rs 4000/- was taken and it was submitted due to not utilised to purchase of ceiling fans rod to cashier of the account branch of the college on 17th Oct 2024.

Sanctions were approved till 30th April 2025 by the treasurer of the college:

1. Sanction Rs 1,90,000/- for server in Library
2. Sanction Rs 35,000/- (Thirty-Five Thousand Only) to Purchase hp-MFP printers for Department of Botany (Lab).
3. Sanction Rs 1,226,210/- (Twelve Lac Twenty-Six Thousand Two Hundred Ten Rupees Only) to Purchase Samsung Professional Display for classrooms.
4. Sanction Rs 158,206/- (One Lac Fifty-Eighty Thousand Two Hundred and Six Only) to fix 4 core x 6 square mm feeding MCB DB to Composite Machine with chemical earthing.

Quotations were asked for printing various certificates and forms and rainwater harvesting in Botanical Garden.

A very few amounts of money were spent (item no. 1, 7 and 14-17) during the tenure of Prof. Surinder Kaur Walia, Acting Principal that may affect the College's all India ranking.

Dr. Kuldeep Kumar

Convener, Purchase Committee

Staff Room Committee Report (2024-2025)

The college has a spacious and well-furnished staff room that offers a comfortable environment for faculty members across various departments. It serves as a central hub where teachers can engage in informal discussions, hold departmental and inter-departmental meetings, and take time to relax, dine, or focus on their academic responsibilities in a peaceful setting. The committee for the year 2024-2025 comprises the following members:

Ms Mansi Bansal(Convenor)

Ms. Parveen Kaur Lamba

Dr. Sumita Lohia

Ms. Banti M. Singh

Dr. Gurneet Kaur

Dr. Bunny Singh Bhatia

So far, the committee has convened three meetings to discuss several crucial issues related to the maintenance and organisation of the staff room. The primary areas of concern have included:

- a. Ensuring cleanliness and hygiene of the staff room and toilets
- b. Improving the organization and visibility of the teachers' notice board
- c. Overseeing the renovation of sofas and chairs to enhance comfort and aesthetics

The committee members have actively monitored the condition of the staff room and the adjoining facilities, conducting regular checks to maintain cleanliness and order. Their proactive approach has significantly contributed to creating a more pleasant and efficient workspace for the faculty. In their most recent meeting, the committee also proposed several new enhancements to improve the staff room facilities further. These included:

1. Installation of new wall clocks
2. Procurement of a mosquito killer machine
3. Cleaning of the blind curtains to maintain hygiene and overall ambience

The proposals were presented to the Principal, Prof. Gurmohinder Singh, who acknowledged their importance and agreed to implement the suggested improvements in due course. The efforts of the Staff Room Committee have played a vital role in maintaining a well-organised, clean, and comfortable environment for the college's faculty members, and their ongoing commitment continues to uplift the overall quality of staff amenities.

Ms MANSI BANSAL

Annual Report: Tegh Magazine

(Dec 2023-Dec 2024)

We are pleased to present the annual report of Tegh Magazine, which was constituted in December at the Staff Council meeting.

Achievements

With the dedication and sincere efforts of the magazine's core team, section editors (English, Hindi, and Punjabi), and the student editor team, we successfully completed the magazine project within the stipulated timeframe. The magazine for year 2023-24 had a dedicated section on "My Khalsa" focusing on students' perspective of college and its ecosystem. The magazine also featured a digital dimension for the first time with a QR code routing to a short film made by the students on the narrative of 'My Khalsa'.

Along this contribution our student editorial board worked tirelessly, day and night, without any technical assistance or professional help, to design the magazine's interior and cover page.

Printing and Publication

To ensure high-quality printing, we invited tenders from various publication houses. After careful evaluation, we selected GM Offset for their competitive pricing and high-quality output of coloured pages. The total budget for the printing of the magazines as sanctioned by the college remained 1,72,250/- rupees. The entire process was made easier with the help of Prof. P.Arun and prof. Kuldeep Kapil, their experience and guidance helped us understand the sophistication and drawbacks of the publishing industry.

We ordered 535 colour-printed copies at a rate of ₹375 per copy, inclusive of GST. The magazine was officially released on our Annual Day, May 16, 2024.

Conclusion

We are proud of our team's accomplishments and grateful for their hard work and commitment. We look forward to continuing this tradition of excellence in the years to come. All the effort remained fruitful due to unwavering support of former Principal madam, Prof. Surinder Kaur.

Thank you.

Dr. Ravinder Kaur Bedi

Editor in chief

Armeen k. Ahuja

Associate editor

Tegh magazine

Core Committee

Dr. Ravinder Kaur Bedi

Ms. Armeen Kaur Ahuja

Ms. Parminder Kaur

Ms. Amarpreet Kaur

Dr. Jasneet Kaur Wadhwa

Dr. Preeti Kaur

Dr. Amarendra Kumar Pandey

Language Section Editors**English**

Dr. Guntasha K. Tulsi

Hindi

Prof. Smita Misra

Dr. Kanvaljit Kaur

Punjabi

Prof. Gurinder Singh

Dr. Gurpreet Kaur

Dr. Kawaljeet kaur

Student Editors

Ashlesha Gupta

Japneet Kaur Duggal

Garvit Chawla

Japjeet Kaur Riar

Naman Taggar

Anubhav Dutt Lakhera

Harman Sobti

Language Section editors**Punjabi**

Amanjot Singh

Avneet Kaur

Harleen Kaur

Arshpeet Kaur Sandhu

English

Vibhor Jain

Ganeev Kaur Bhatia

Punint K Saggu

Hindi

Kamendra Chauhan

Aniket Mishra

Anshu Gupta

Piyush Singh

The *Tegh* 2024-25 is a special tribute to the life and legacy of Guru Tegh Bahadur Ji, commemorating 350 years since his supreme sacrifice in November 2025. More than a remembrance, this issue stands as a powerful homage to his unswerving faith, defiance against injustice, and enduring message of truth and freedom. Enriching this commemorative spirit, the magazine features a soulful Bani recitation of Salok Mahalla 9 by the college students, accessible via QR code—offering readers an immersive spiritual experience. Hand-painted murals further bring the themes to life, adding depth and cultural vibrance to the edition.

The magazine also proudly documents the promotions of faculty members, honoring their academic journeys. Rooted in legacy, this edition invites readers to engage and reflect on a history of strength and justice.

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13-May-2025

Report of the Timetable Committee (Dec-2023 to May-2025)

1. The Staff-Council in its meeting on 11-Dec-2023 elected P.D. Sharma (myself) as the Convener of the Timetable Committee.
2. The Timetables for even, odd semester were prepared and published as per Academic and Calendar norms as follows:

Semester	Start* of Semester	Timetable published and shared with Teachers	Timetable displayed on website and Notice Boards	Room Timetable displayed outside the respective room
Jan-May-2024	18-Jan-2025	16-Jan-2024	16-Jan-2024; 17-Jan-2024	17-Jan-2024
July-Dec-2024	01-Aug-2024	23-Jul-2024	23-Jul-2024; 25-Jul-2024	25-Jul-2024
Jan-May-2025	02-Jan-2025	30-Dec-2024	30-Dec-2024; 31-Dec-2024	31-Dec-2024

* There was delayed start of Semester-I/II Classes, as per University Calendar.

3. It is again placed on record that the College has insufficient Computer Labs (roughly 50% short of the required workload in Odd Semester, and 30% short of the required workload in Even semester). Some arrangement should be done in this direction, especially in view of additional VII, VIII Semesters to start in the forthcoming session 2025-26 and onward.
In this regards, we had planned converting two rooms to hybrid mode (classroom as well as makeshift lab) and detailed proposals and cost-estimates were prepared, but the work did not take-off in the Summers of 2022, 2023 or any time later)
4. Upon suggestion of the Principal Sir, an analysis was conducted for if the College could be operated only from Monday to Friday instead of prevailing Monday to Saturday, before start of Jan-May 2025 Semester. In this regard, after careful consideration, the following was shared with the Principal Sir, and may be placed on record:
 - (a) The Academic norms define the workload which has been explicated, clearly and centrally scheduled in the Timetable every Semester – including Lectures, groupwise Tutorials and Practicals. There are several other institutions where such scheduling perhaps does not happen or remains unstructured or invisible.
 - (b) The UGC norms require total 180 days of teaching in a academic year (90 days per semester). For a Semester which has Calendar time of about 15 weeks, $15 \times 6 = 90$, but $15 \times 5 = 75$ only, that is, the said norm cannot be fulfilled with College operating only from Monday to Friday. If there are any institutions which operate only on 5 days, they are doing so at their own peril.
 - (c) Currently from Monday to Saturday every teachers has 5 days working and one day as Academic Preparation Day (APD, commonly called “Off-day”) which is chosen by the teacher as per the workload allocated/chosen, personal requirements, availability, and other academic engagements in the University or elsewhere (for example, meetings of research teams/groups, academic/research seminars, experimental/field work, accessing information resources, and so on). It is notable that this APD frequently fits into a shared schedule with other academics from the College or elsewhere. Compulsory APD on Saturday for every one will certainly disrupt the learning and research activities of a teacher.
 - (d) Scheduling the academic activities (Lectures, Tutorials, and Practicals) in 5 days will significantly extend the College Timings beyond the current timings (08:30 to 16:45, i.e., 8 hours 15 minutes), which will be difficult to manage given that the non-teaching and other support staff has 8 hours duty per day, for 5 days, as per University/Government norms.
 - (e) If at all, we operate College only on 5 days (Monday to Friday), the academic requirements, especially in sciences, would translate into several teachers getting teaching activities on less than 5 days, and the remaining day(s) will become ambiguous for them.
5. No scheduling anomalies or clashes were experienced during the above periods. The usual (and at times frequent) readjustments were made into the Timetable due to change in teachers, workload, or section sizes due to actual students' options.
6. I thankfully acknowledge the cooperation, understanding, and support of all my colleagues as well as College administration in the operation of the Timetable Committee.

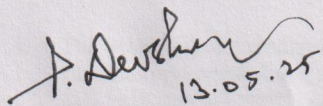
P.D. Sharma
Convener

Timetable Committee (2023-24, 2024-25)

13-May-2025

Report of the Workload Committee **(Dec-2023 to May-2025)**

1. The Staff-Council in its meeting on 11-Dec-2023 elected P.D. Sharma (myself) as the Convener of the Workload Committee.
2. The workload for the Semesters Jan-May-2024, July-Nov/Dec-2024, and Jan-May-2025 were prepared as per the Syllabi available on the University of Delhi website. The same was shared with the respective departments in every semester through the departmental portal on <https://sgtbkhalsa.online>. This portal was also used to collect workload allocation done by departments through the respective web-pages, which was input to the Timetable making.
3. Wherever additional teachers were required due the reasons of additional workload, or some teacher proceeding on leave, due process to engage a teacher was started. However, given the often slow turn-around of the appointment process, some classes were lost.
4. Where and when a department was having lesser workload than their capacity, the vacant (unallocated) SEC, VAC or such courses were offered and mutually agreed upon to complete the gap. All teachers, in all the above mentioned semesters had just and adequate workload as per norms.
5. The planned workload for odd semester had a small anomaly (uneven number or size or sections) for courses offered in flip-mode due to eventual under-admission in certain courses, which was duly accounted for and adjusted in due time.
6. I thankfully acknowledge the cooperation, understanding, and support of all my colleagues as well as College administration in the operation of the Workload Committee.



13.05.25

P.D. Sharma
Convener

Workload Committee (2023-24, 2024-25)

REPORT – ANNUAL DAY PRIZE DISTRIBUTION COMMITTEE 2024-25

The APDF Committee conducted the following during the Academic Year 2024-25:

1. Annual Prize Distribution Function on 8th May 2025 (For the 1st position awardees).
2. ECA Awards were disbursed during the Student Welfare Function held on 29th April 2025.
3. Compiled and printed the College Annual Report for the Academic Year 2024-25.

APDF 2024-25

The APDF Committee conducted the Annual Prize Distribution Function on 8th May 2025 in the college auditorium.

An amount of Rs. 5,59,450/- was disbursed to 105 students as Awards/Scholarships. These students included Academic Toppers in across all courses being run in the college, all-rounder students and students who excelled in various fields including NCC, NSS and Kirtan/Gatka Awards.

Mementos were given as a token of appreciation to 22 teaching and non-teaching staff who completed 25 years & 35 years of service in the institute.

ECA Award-giving Ceremony

The APDF Committee conducted the ECA Award-giving Ceremony on 29th April 2025 in the college auditorium.

1178 certificates were disbursed to student members of various societies/committees of the college in the year 2024-25. The societies included ECA, NCC, NSS, CDF and ICC of the college. The office bearers of these societies were given trophies along with the certificates.

ANNUAL REPORT 2023-24

The APDF Committee prepared the Annual Report of the College for the Academic Year 2024-25. The report included achievements of the students, teaching, and non-teaching staff of the institute through the year. Various events conducted at College level and by various societies were summarised in the report.

22-05-2025

APDF Committee 2024-25

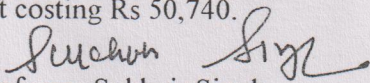
Dr. Jeepinder Jeet Kaur (Convenor)

Report of Maintenance Committee Year 2023-2024 to Feb 2025

1. The sound system in Gurdwara Sahib was repaired, and new microphones and stands were replaced at a cost of Rs 24,839.
2. The sound system in the seminar room was repaired, and new Ahuja microphones and a new Yamaha mixer were purchased at a cost of Rs 1,77,708.
3. The MS sheet of the Power Service Station was repaired and replaced, incurring a total cost of Rs 1,58,592.
4. The fire extinguishers at the sub-station, library, and principal's office were refilled after four years, with a total cost of Rs 60,700.
5. The roof of the toilet in the Physics Department was repaired, at a cost of Rs 58,669.
6. The entire Power Service Station of the college was serviced after four years, and the necessary instruments were replaced, costing Rs 2,15,590.
7. All water tanks of the college were cleaned, and a quarterly payment of Rs 43,896 was released.
8. The Otis lift adjacent to the principal's office was repaired, at a cost of Rs 1,20,000.
9. New exhaust fans were installed in the toilets, with a total cost of Rs 16,785.

Works Under Process

- 1) Boundary Wall of college costing Rs 4,80,000
- 2) Sliding Aluminium windows in class room (First Floor) Costing Rs3,78,000.
- 3) Aluminium partition of NCC Room Second Floor costing Rs56,000.
- 4) Civil works at the site of water coolers costing Rs 1,27,000.
- 5) Science lift repairs costing Rs 20,580 and Comprehensive AMC of the lift costing Rs 50,740.


Professor Sukhvir Singh
Convener
Maintenance Committee

Total = 876799