

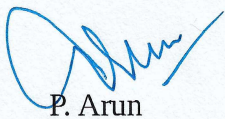
## MINUTES

**Staff-Council held on 11<sup>th</sup> December 2023, 2.00pm in the College Seminar Room.**

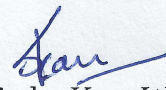
- 1) The meeting started by the confirmation of the minutes. The minutes was read out by the Secretary and confirmed by the house. At this point Prof. Nachiketa also in view of the large number of new faculty members attending their first Staff Council, educated the house of the statutory nature of the Staff-Council and its parallel to the AC/EC at University level.
- 2) The first agenda was the election of Secretary. Prof. P. Arun's name was proposed by Dr. Parminder Narang and was seconded by numerous members. Prof. P. Arun was confirmed Secretary, Staff Council for the next term.
- 3) It was reported that various committee's In-charge had completed their terms and had continued considering no Staff-council meeting was held since April 2023 (Two years since April 2021 last Staff-Council meeting).
- 4) Before the above agenda was taken up, it was suggested that the in-charge of previous committees should be co-opted as members in the committee by the new In-charge. This was opposed by Prof. Manoj Nimesh and Prof. Amanpreet Singh Gill. In their opinion, the new in-charge may have to take decisions which might amount to reversals of decisions made by the previous in-charge and would lead to unwanted escalation of difference in opinion. The new in-charges should have a free hand in making decisions. The house decided to leave constitution of committees and co-opting members to the wisdom of the committee in-charge.
- 5) Prof. Nachiketa as outgoing Secretary urged for the IQAC to be formulated as per the norms laid out by University/ UGC, especially in light of its importance in future NAAC assessment and promotions of newly recruited faculty. Prof. Bipin Takur objected to the discussion on the topic and Prof. Amanpreet Singh Gill also interjected/raised some queries.
- 6) Name of Dr. Gaganjot Singh was proposed by Dr. Parminder Narang for the Calender committee in absentia. A point of propriety was raised. However, in view that Dr. Gaganjot Singh had expressed his consent for the office via telephonic and excused himself on account of his examination duty, the house accepted that election of in-charge maybe done as an exception as in this case, but not as a norm.
- 7) During the discussion on Grievance Committee, the out-going members Prof. Bipin Takur and Ms Daljeet I.P. Singh aired the opinion the College should not display personal mobile numbers on the College website since they were disturbed by calls at various odd hours. Also, since the College did not display its office numbers on the college website, mundane queries about college was also directed to the Grievance Committee. Prof. P. Arun suggested that College should issue mobile connections to Grievance Committee so that it may be turned-on only during office hours and faculty would not be disturbed during personal hours on their personal mobile. Prof. Bipin asked why the College can not have a EBAX system. Mr. Saikat Ghosh was of the opinion that Grievance Committee was an apex committee for redressal and should only respond to written complaints. All the queries being addressed to the Grievance Committee is essentially something that the College's Administrative officer should respond to.
- 8) The house felt the College was lagging in use of social media and use of the College website. In light of this, it was the opinions of the members that young faculty/s should be given the responsibility of handling the social media handles of the College. Names proposed for Social Media Management Committee was welcomed by the Chair.
- 9) Mr Ritwick spoke on the need of Enabling Unit in the College. The present equal opportunity cell was found wanting considering present sensibility believes not only disabled students need help but faculty also needs education on how to help these students so that they can realize their full potential. Hence the equal opportunity cell should be seen

as a part of a larger Enabling Unit. The Chair suggested a more extended deliberation is needed on this topic with a smaller committee. It was agreed to be looked into.

- 10) Prof. Sukanta Dutta, addressed the house on the requirement of numerous other units in the College to look into new issues that are arising due to changes in the education system, namely
  - (I) NEP implementation Committee
  - (II) Foreign Student Cell to look into the problem of students coming from other countries
  - (III) Include new options in GE as floated by the Institute of Eminence
  - (IV) College should apply for the Star DBT status.
- 11) List of Names proposed for various committees (Appendix A) and those elected/ confirmed (Appendix B) is attached.



P. Arun  
(Secretary, Staff Council)



Surinder Kaur Walia  
(Chair-Staff Council, Principal)

Marked for

- (I) Posting on College Website.
- (II) Confirmation in next Staff-Council Meeting

## APPENDIX A

**List of Faculty proposed for various committees with respective proposer and seconders:**

| S.No. | Committee Name               | Staff Council Elected/<br>confirmed Incharge | Proposer                 | Seconded               |
|-------|------------------------------|--|--------------------------|------------------------|
| 1.    | Staff-Council Secretary      | Prof. P. Arun                                | Dr. Parminder Narang     | Numerous               |
| 2.    | Examination                  | Dr. Nimmi Singh                              | Dr. Parminder Narang     | Numerous               |
| 3.*   | Purchase                     | Prof. Kuldeep Kumar                          | Prof. Sukanta Dutta      | Mr Amandeep Singh      |
|       |                              | Prof. Inderdeep Kaur                         | Prof. Manoj Nimesh       | Prof. Sukhbir Singh    |
| 4.    | Maintenance                  | Prof. Sukhbir Singh                          | Prof. Bibhu Prasad Sahoo | Prof. Manoj Nimesh     |
| 5.    | Students Welfare             | Prof. Dharmendra Kumar                       | Prof. Manoj Nimesh       | Dr. Parminder Narang   |
| 6.    | Admission                    | Prof. Manoj Nimesh                           | Dr. Parminder Narang     | Dr. Nimmi Singh        |
| 7.    | Academic Affairs             | Ms Rigzin Kang                               | Prof. Sukhbir Singh      | Prof. Dharmendra Kumar |
| 8.**  | Student's Union              | Dr. Jasneet Kaur Wadhwa                      | Dr. Deepali Sharma       | Prof. Dharmendra Kumar |
|       |                              | Prof. Gurinder Singh                         | Prof. Sukanta Dutta      | Dr. Jeepinder Kaur     |
|       |                              | Prof. Harbans Singh                          | Prof. Nagesh Nath        | Dr. Parmjeet Kaur      |
| 9.    | Art and Culture              | Dr. Parminder Narang                         | Prof. Manoj Nimesh       | Dr. Nimmi Singh        |
| 10.   | Internal Complaint Committee | Dr. Rachan Kaur                              | Prof. Gurmeet Kaur       | Dr. Parminder Narang   |
| 11.   | Magazine Committee           | Dr. Ravinder Kaur Bedi                       | Dr. Jasneet Kaur Wadhwa  | Dr. Nimmi Singh        |
| 12.   | Annual Day                   | Dr. Jeepinder Kaur                           | Prof. Manoj Nimesh       | Dr. Parminder Narang   |
| 13.   | Proctorial Board             | Ms. Gurvinder Kaur                           | Dr. Jagir Kaur           | Prof. Sukhbir Singh    |
| 14.   | BA (Program) Committee       | Prof. Amanpreet Singh Gill                   | Prof. Gurvinder Singh    | Dr. Deepali Sharma     |
| 15.   | Garden Committee             | Dr. Preeti                                   | Dr. Parminder Narang     | Numerous               |
| 16.   | Calender                     | Dr. Gaganjot Singh                           | Dr. Parminder Narang     | Numerous               |



|     | Committee                 |                         |                     |                            |
|-----|---------------------------|-------------------------|---------------------|----------------------------|
| 17. | Girl's Common Room        | Dr. Roopam Jasneet Kaur | Dr. Jagir Kaur      | Prof. Amanpreet Singh Gill |
| 18. | Staff-room Committee      | Ms Mansi Bansal         | Dr. Nimmi Singh     | Dr. Deepali Sharma         |
| 19. | Grievance Committee       | Mr Saikat Ghosh         | Dr Parminder Narang | Mr Ritwick Bhattacharya    |
| 20. | Canteen Committee         | Mr Amandeep Singh       | Dr. Ujjwal          | Prof. Manoj Nimesh         |
| 21. | Workload and IA Committee | Mr. P. D. Sharma        | Numerous            |                            |

\*\* Prof. Gurinder Singh and Prof. Harbans Singh withdraw from contention for In-charge of Student's Union Committee in favour of Dr. Jasneet Kaur Wadhwa.

\* Election was held for the post of Purchase Committee In-charge and Prof. Kuldeep Kumar was elected as In-charge of Purchase Committee based on vote division.

## **APPENDIX B**

**The following Faculty were confirmed/ elected to take charge of the along listed Committees in the Staff-Council held on 11<sup>th</sup> December 2023, 2.00pm in the College Seminar Room.**

| <b>S.No.</b> | <b>Committee Name</b>        | <b>Staff Council Elected/ confirmed Incharge</b> |
|--------------|------------------------------|--|
| 1.           | Staff-Council Secretary      | Prof. P. Arun                                    |
| 2.           | Examination                  | Dr. Nimmi Singh                                  |
| 3.           | Purchase                     | Prof. Kuldeep Kumar                              |
| 4.           | Maintenance                  | Prof. Sukhbir Singh                              |
| 5.           | Students Welfare             | Prof. Dharmendra Kumar                           |
| 6.           | Admission                    | Prof. Manoj Nimesh                               |
| 7.           | Academic Affairs             | Ms Rigzin Kang                                   |
| 8.           | Student's Union              | Dr. Jasneet Kaur Wadhwa                          |
| 9.           | Art and Culture              | Dr. Parminder Narang                             |
| 10.          | Internal Complaint Committee | Dr. Rachan Kaur                                  |
| 11.          | Magazine Committee           | Dr. Ravinder Kaur Bedi                           |
| 12.          | Annual Day                   | Dr. Jeepinder Kaur                               |
| 13.          | Proctorial Board             | Ms. Gurvinder Kaur                               |
| 14.          | BA (Program) Committee       | Dr. Amanpreet Singh Gill                         |
| 15.          | Garden Committee             | Dr. Preeti                                       |
| 16.          | Calender Committee           | Dr. Gaganjot Singh                               |
| 17.          | Girl's Common Room           | Dr. Roopam Jasneet Kaur                          |
| 18.          | Staff-room Committee         | Ms Mansi Bansal                                  |
| 19.          | Grevience Committee          | Mr Saikat Ghosh                                  |
| 20.          | Canteen Committee            | Mr Amandeep Singh                                |
| 21.          | Workload and IA Committee    | Mr. P. D. Sharma                                 |