

**NOTICE INVITING TENDER
FOR SUPPLY OF PAINT
MATERIALS AT S.G.T.B.
KHALSA COLLEGE
(UNIVERSITY OF DELHI)
DELHI-110007**

Tender Sale Start date: 5th June 2015
Tender Sale Close date: 15th June 2015
Tender Opening date: 16th June 2015

Prepared by:
Ranjit Singh and Associates
1206 Surya Kiran Building, 19 K.G.Marg,
New Delhi 110001

**Sri Guru Tegh Bahadur Khalsa College
University Of Delhi, Delhi-110007**

Sealed Tenders are invited by the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, New Delhi-100007, for supply of Paint Materials at Sri Guru Tegh Bahadur Khalsa College, University of Delhi, from reputed suppliers.

Tender documents can be obtained from the office of the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, Delhi-110007 at on any working day from 5th June 2015 to 16th June 2015 on payment of Rs.1000/- by crossed cheque in favour of Principal Sri Guru Tegh Bahadur Khalsa College. Earnest money deposit of 20,000/- (Rupees Twenty thousand Only) shall accompany the Tender documents in the form of a bank draft in favor of “Principal Sri Guru Tegh Bahadur Khalsa College, University of Delhi,”

To be submitted by 1500-hours on 16th June 2015 to the office of Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, Delhi-100007. The Tenders shall be opened on the same day at 1530 hours or the earliest convenient time and day thereafter in the office of the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, Delhi-100007.

Issued:

Dated: _____

Principal,
Sri Guru Tegh Bahadur Khalsa
College University of Delhi,

CONTENTS

APPENDIX	PAGE 4
NOTICE INVITING TENDER	PAGE 5 -6
LETTER SUBMITTING TENDER	PAGE 7 - 8
SPECIAL CONDITIONS	PAGE 9
GENERAL CONDITIONS	PAGE 10 - 11
<u>SCHEDULE OF QUANTITIES</u>	
BILL OF QUANTITIES	PAGE 12 - 13
APPROVED MAKES	PAGE 14

APPENDIX

Date Of Commencement	The day after the date on which The Engineer-in-charge issues written orders to supply the materials
Date of Completion	2 weeks from the date of commencement
Penalty for delay	1% of total cost per week. Maximum of 10% of the cost of the works.
Earnest Money Deposit	Rs. 20,000/- (Rupees Twenty thousand Only)

Vendor

Employer

**Sri Guru Tegh Bahadur Khalsa College
University Of Delhi, Delhi-110007**

Dated 5th June 2015

NOTICE INVITING TENDERS

Sealed Tenders are invited on behalf of the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, for Supply of Paint Materials at Sri Guru Tegh Bahadur Khalsa College, University of Delhi. Delhi-110007.

- 1) The Tender shall be submitted in the prescribed form.
- 2) The supply is required to be completed within the period of 2 weeks from the date of commencement.
- 3) The date of commencement shall be from the day after the date on which the Architect/Engineer-in-charge issues written orders to supply the materials.
- 4) Tender documents consisting of terms and conditions and Tender schedule can be obtained from the office of the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, on any working day from 5th June 2015 to 15th June 2015 on payment of Rs.1000/- by crossed cheque in favour of Principal Sri Guru Tegh Bahadur Khalsa College.
- 5) Completed Tenders should accompany PAN number & TIN number of the Vendor
- 6) Submissions of the tender document by the Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the materials to be supplied.
- 7) A Tenderer should quote in figures as well as in words rate(s) Tendered. The amount for each item should be worked out and the requisite totals given. Special care shall be taken to write rates in figures as well as in words and the amount in figures only in such a way that interpolation is not possible. The total amount shall be written both in figures and in words. In case of figures the words "RS" should be written before the figure of rupees and the words "paise" should be written at the end. Unless the rate is in whole rupees and followed by the word "only" it should invariably be upto two places of decimals.
- 8) All rates shall be quoted only on the tender form.
- 9) Tender shall be received by the office of the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, upto 1500 hours on the 16th June 2015 and shall be opened at 1530 hours on the same day in the presence of the tenderers, who may be present or the earliest convenient time and day thereafter.
- 10) The Tender shall be accompanied by earnest money deposit of Rs. 20,000/-, in the form of a demand draft in favor of the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi.
- 11) On acceptance of the Tender, earnest money will be treated as a part of the security.

- 12) Sri Guru Tegh Bahadur Khalsa College, (University of Delhi) will return the earnest money where applicable, to every unsuccessful tenderer on return of all the tender documents.
- 13) A tenderer shall submit the tender, which satisfies each and every condition laid down in this notice, falling which the tender document will be liable to be rejected.
- 14) Sri Guru Tegh Bahadur Khalsa College, (University of Delhi) does not bind itself to accept the lowest or any tender or to give any reasons for their decision.
- 15) Sri Guru Tegh Bahadur Khalsa College, (University of Delhi) reserves to itself the right of accepting the whole or any part of the tender and tenderer shall be bound to supply the same at his quoted rates.
- 16) Sales-tax/VAT, excise, purchase tax, turnover tax or any other tax applicable in respect of this contract shall be payable by the Vendor and Sri Guru Tegh Bahadur Khalsa College, University of Delhi, will not entertain any claim whatsoever in respect of the same.
- 17) T.D.S./ for income tax and Vat(WCT) as applicable to union territory of Delhi shall be deducted from the payments to be made to the Vendor and tax deduction certificate shall be issued by Sri Guru Tegh Bahadur Khalsa College, University of Delhi.
- 18) This notice of tender document shall form part of the contract documents.

Vendor :

Duly authorized to sign the
On Behalf of M/s

.....
.....
.....

Signature.....
Date.....
Email.....
Postal Address.....
.....
.....
.....

Owner:

**For and on behalf of
Sri Guru Tegh Bahadur Khalsa College,**

Authorized Signatory

To,

The Principal
Sri Guru Tegh Bahadur Khalsa College,
University of Delhi
Delhi-110007.

Dear Sir,

I/We have read and examined the following documents relating Supply of Paint Materials at Sri Guru Tegh Bahadur Khalsa College, University of Delhi.

- 1) Notice inviting Tenders Specifications
- 2) General Conditions of Contract
- 4) Special Conditions
- 5) TENDER Schedule

I/We hereby quote supply of materials referred to in the aforesaid documents, upon the terms and conditions contained or referred to therein and in accordance in all respects with the specifications, and other relevant details at the rates quoted by us in the tender schedule. We have visited and examined the site of works and are fully aware of the site conditions, having a bearing on the contract.

In consideration of I/We being invited to the tender, I/We agree to keep the tender open for acceptance for 90 Days from the due date of submission thereof and not make any modifications in the terms and conditions which are not acceptable to the Sri Guru Tegh Bahadur Khalsa College, University of Delhi.

A sum of Rs.20,000/- (Bank Draft No.....Dated.....) is hereby forwarded in Bank Draft in the favor of Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, as earnest money. If I/we fail to keep the tender open as aforesaid or make any modifications in the terms and conditions of the tender which are not acceptable to principal Sri Guru Tegh Bahadur Khalsa College, University of Delhi. I/We agree that Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Should this tender be accepted, I/we hereby agree to abide by and fulfill all the terms, conditions and provisions of the aforesaid documents.

If after the tender is accepted, I/we fail to supply the materials as provided in the conditions, I/we agree that Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely.

I/We agree that should Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi. Decide to forfeit earnest money as aforesaid, unless a sum equal to the earnest money mentioned above is paid by us forth-with, the Principal, Sri Guru Tegh Bahadur Khalsa College, University of Delhi, of may at its option recover it out of the deposit and in the event of deficiency, out of any other money due to me/us or otherwise.

Duly authorized to sign the TENDER
On behalf of M/s

.....

Signature.....

Dated.....

Postal Address.....

SPECIAL CONDITIONS

1. The Vendor shall give his PAN card color photocopy, TIN number
2. Under this contract no escalation in the cost of labour or material shall be allowed.
3. At the time of awarding the contract, the purchaser reserves the right to increase or decrease by upto 25% the quality of goods & services as specified in the list of requirements without any change in the unit price or other terms and conditions
4. Please indicate if you are currently registered with any govt. organization and if registered, furnish all relevant details. Please state whether business dealing with you presently stand banned by any government organization and if so furnish relevant details
5. A vendor shall not submit more than one quotation for the same set of goods
6. The supplier shall at all times indemnify the purchaser at no cost to the purchaser against all third party claims of infringement of patent, trademark or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer

GENERAL CONDITIONS OF CONTRACT

Definitions: the contract document consists of the agreement, the special and general conditions of the contract, specifications and bills of quantities including all modifications and the contract drawings prepared by the Architect from time to time

1. The site: Shall mean the site of contract work at Sri Guru Tegh Bahadur Khalsa College, University of Delhi, Delhi-110007.
2. Vendor : The person/company/entity submitting the tender for supply of paint materials
3. Notice: Written notice shall be deemed to have been served if delivered in person to a member of the Vendors firm.
4. Owner: Principal Sri Guru Tegh Bahadur Khalsa College, University of Delhi, delhi-110007.
5. Time limits: Time limits or 2 weeks stated in the contract are essence of the contract.
6. Law: law of the place of work shall govern the currency of this contract.
7. Contract documents: shall consist of the following
 - a) Articles of agreement
 - b) General and special conditions of contract
 - c) Technical specifications
 - d) Bills of quantities

TYPE OF CONTRACT

It shall be an item rate contract. The Vendor shall be paid for the actual quantity and quality of materials supplied, as received at site on the rates quoted by him

SCHEDULE OF QUANTITIES

Schedules of quantities given in the contract bill are provisional and are meant to indicate the quantity of the material to be supplied and to provide a uniform basis for the contract. The Owner reserves the right to increase or decrease any of the quantities or to totally omit any of them. Vendor shall be bound to supply the same without claiming any extras.

TAXES

Sales-tax/VAT, excise tax, purchase tax, turnover tax or any other tax applicable in respect of this contract shall be payable by the Vendor and Sri Guru Tegh Bahadur Khalsa College, University of Delhi, will not entertain any claim whatsoever in respect of the same.

REJECTION

If the Contract materials of any part thereof, at any time, are found to be defective or fail to fulfill

the requirements of the agreement, the Engineer In Charge shall give the Vendor notice in writing setting-forth particulars of such defects or failure and the Vendor shall forthwith provide replacement to make it comply with the requirements of the agreement. Any materials, equipment, etc. brought to the site and found to be not in accordance with the agreement, shall be rejected by the Engineer In-Charge and the Vendor shall remove the materials from the site within the period specified by the Engineer In-Charge. The Vendor shall not be entitled to any extension of time or extra cost for rejection as per above.

PAYMENT TERMS

Payment terms for supply of goods, including erection, installation and commissioning (as and if applicable)- immediately on receiving goods at site, the purchaser will verify the quantities of the terms supplied as specified in the delivery challans of the supplier and also check for any superficial damage etc. in the goods so supplied and issue a provisional receipt accordingly. If the goods supplied do not require erection/installation and commissioning at site, the purchaser within three working days of issue of the provisional receipt will issue acceptance certificate (of the goods) to the supplier, provided the goods supplied are acceptable in terms of the contract. However, if the goods supplied also need erection/installation and commissioning, the purchaser will issue acceptance certificate within two working days, after successful erection/ installation and commissioning. The supplier will then send its invoice along with the purchaser's acceptance certificate and other accompanying documents to the Paying Authority the Principal Sri Guru Teg Bahadur Khalsa College for payment.

The paying authority will release the full payment to the supplier as due in terms of the contract within seven working days of receipt of suppliers invoice, purchaser's receipt certificate and other accompanying documents, provided the same are in order.

LIQUIDATED DAMAGES FOR DELAY

If the Vendor fails to complete the supply of contract item (s) in all respects and hand over the same to the OWNER within the time stipulated the Vendor, without prejudice to any other right or remedy of the OWNER on account of such breach, be liable to pay the OWNER liquidated damages at the rate of 1% (one percent) of the total contract price for delay of every week or part thereof.

The total amount of liquidated damages shall be limited to 10% (Ten percent) of the total contract price.

ARBITRATION

In case of dispute, the difference of opinion on any matter pertaining to the works, the decision of the Principal SGTB Khalsa College shall be final and binding on the Vendors. If either party is not satisfied with the decision of the Principal, within 28 days a notice to this effect will be sent to the Principal in writing. The arbitration shall be conducted by a sole arbitrator, who will be appointed by the Secretary, ICAR and the procedure to be followed in this respect will be as per the Indian Arbitration and Conciliation Act, 1996. The venue, of the arbitration shall be the place from where the contract is issued

Bill of Quantities

S.No.	Description of Goods	Unit	Quantity	Rate	Amount
1	Premium acrylic emulsion of interior grade, having VOC content less than 50 grams/ litre in various colors (Asian/ ICI /Shalimar/ Berger/ Nerolac)	Liters	620		
2	White cement based putty Wall Putty (JK/Birla/Saint Gobain)	20 KG Bags	600		
3	Plaster of Paris (Sakarni/ JK Laxmi)	25 KG Bags	50		
4	White Cement (Birla/ J.K)	25 KG Bags	5		
5	Tapecrete (Cico/ Dr. Fixit)	Liters	20		
6	Exterior Weather Proof Paint in various colors (Asian/ ICI /Shalimar/ Berger/ Nerolac)	Liters	2000		
7	Synthetic enamel paint , having VOC (Volatile Organic Compound) content less than 150 grams/ litre in various colors (Asian/ ICI /Shalimar/ Berger/ Nerolac)	Liters	600		
8	Turpentine Oil	Liters	300		
9	Dhoti (Large size)	No.s	150		
10	Grinding Paper 80 grade	No.s	750		
11	Lacquer	Liters	20		
12	Thinner	Liters	40		
13	Spirit	Liters	20		
14	Lakh Dana	Kg	2		
15	Fevicol	Kg	2		

S.No.	Description of Goods	Unit	Quantity	Rate	Amount
16	Trucumber	Kg	2		
17	Raosena	Kg	4		
	Total Cost including all taxes and delivered at SGTB Khalsa College Store				

In Words...

Approved Makes of Materials

S.No.	Item.	Approved Makes
1	Premium acrylic emulsion of interior grade, having VOC content less than 50 grams/ litre in various colors	Asian, ICI, Shalimar, Berger, Nerolac, Snowcem
2	Birla Wall Putty	JK, Birla
3	Plaster of Paris	Sakarni, JK Lakshmi
4	White Cement	JK , Birla
5	Tapcrete	CICO, Dr. Fixit
6	Exterior Weather Proof Paint	Asian, ICI, Shalimar, Berger, Nerolac, Snowcem
7	Enamel Paint	Asian, ICI, Shalimar, Berger, Nerolac, Snowcem
8	Turpentine Oil	As approved by Engineer Incharge
9	Lacquer	Asian, ICI, Shalimar, Berger, Nerolac, Snowcem
10	Wall Putty	Birla, JK